

Protocol for reporting practice – Welsh HEIs merging with Welsh FEIs

HESA Student record

All data relating to the HEI, at both HE and FE level, previously returned to HESA by the HEI, will continue to be returned to HESA.

All data relating to HE provision at the subsidiary FEI, previously returned on the LLWR to WG, will be returned to HESA only and no longer returned on the LLWR.

All data relating to FE provision at the subsidiary FEI, previously returned on the LLWR to WG, will continue to be returned on the LLWR and only on the LLWR.

One return will be made to HESA for the merged institution against the UKPRN of the reporting HEI.

HESA Early DLHE/Longitudinal DLHE surveys

The reporting HEI will carry out the Early DLHE survey for HE students at both the merged HEI and FEI with one return being sent to HESA for the merged institution against the UKPRN of the reporting HEI. HE students at the subsidiary FEI will no longer be surveyed via a contractor appointed by HEFCW.

Contractors appointed to carry out the Longitudinal DLHE survey will survey HE students at both the merged HEI and FEI, with results being reported against the UKPRN of the reporting HEI.

HESA Institution profile record/Aggregate Offshore Record/Key Information Set

One return per data stream will be made to HESA for the merged institution against the UKPRN of the reporting HEI. The subsidiary FEI will be identified using a separate campus identifier returned on the Institution profile record. HE provision at the subsidiary FEI that is within the coverage of the Aggregate offshore record will be included in the return. HE provision at the subsidiary FEI will be included in the KIS return.

HESA Staff record/FSR with HE-BCI/Estates Management Record

All data previously returned to HESA by the HEI, plus all data for the subsidiary FEI, relating to both HE and FE level provision, will be returned to HESA only. No data relating to the FEI will be returned to WG.

One return per data stream will be made to HESA for the merged institution against the UKPRN of the reporting HEI.

These arrangements come into effect from the 2013/14 reporting year.