

## **HEFCW Research, Innovation and Engagement Committee Remit**

### **1 CONSTITUTION**

A Committee of the Council to be known as the Research, Innovation and Engagement Committee (the Committee) established with the following Terms of reference and standing orders by a resolution of the Council dated the 12<sup>th</sup> day of December 2008 and 10 December 2010.

### **2 TERMS OF REFERENCE**

- a) To advise the Council on its strategies for innovation, engagement (third mission) and research activities and the policies and principles that need to underpin them in the long term, including funding arrangements.
- b) To act as a source of and sounding board for new ideas and approaches in the field of innovation, engagement and research activity.
- c) To recommend to the Council strategies in support of HEFCW's corporate plan as it relates to innovation and research activities, and which also promote and facilitate joint working between the Council and its key partner organisations in these areas.
- d) To consider any matters referred to the Committee by the Council.
- e) In all of the above to seek and take account of the views of such stakeholders as it considers appropriate and of appropriate research and, likewise, to incorporate advice from independent specialists where appropriate.

### **3 STANDING ORDERS**

**3.1** The standard HEFCW Committee Standing Orders shall apply.

#### **3.2 Membership and Attendance**

- 3.2.1 The Committee shall comprise up to seventeen members, including at least one member of the Council. The Committee will be chaired by a Council member.
- 3.2.2 The quorum for Committee meetings is four members, including the Chair or his/her nominee.
- 3.2.3 The Director of the Institutional Engagement Team and relevant officers shall normally attend the meetings of the Committee.
- 3.2.4 A member of the Research, Innovation and Engagement section of the Institutional Engagement Team shall service the Committee.

### **3.3 Authority**

3.3.1 The Committee is an advisory body with no executive powers.

3.3.2 The Committee shall have the authority to establish Task and Finish Groups to provide advice as it considers necessary.

## **Composition of Research Innovation and Engagement Committee**

### **Members**

#### **Council**

At least one member of Council

(The Committee will be chaired by a member of Council)

#### **Appointments committee appointees**

Two business sector representatives

Pro Vice-Chancellor or equivalent (Innovation)

Third Mission/Engagement/Innovation staff member

Pro Vice-Chancellor or equivalent (Research)

Academic researcher

#### **Nominees**

Universities Wales (with research experience)

RCUK

Welsh Higher Education European Liaison Officers Network (WHEELOs)

Welsh (HE) Industrial Liaison Officers Network (WILOs)

#### **Observers**

DfES

DEST (A4B)

DEST (Enterprise/Entrepreneurship)

Department for Innovation, Business and Skills (BIS)

Universities Wales officer

Welsh Higher Education Brussels (WHEB) (when applicable)

#### **Officers**

Director of Institutional Engagement

Head of Research, Innovation and Engagement section

Senior Research Manager (*joint Secretary*)

Senior European and International Manager (*joint Secretary*)

Head of Skills and Employability section