

Cylchlythyr | Circular

Learning and teaching strategy allocations for 2013/14

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To: Heads of higher education institutions in Wales
Response by: 31 October 2013
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This circular provides information on the learning and teaching strategy allocations to higher education institutions for 2013/14 and confirms the date for return of Annual Monitoring Statements for 2012/13.

If you require this document in an alternative accessible format, please telephone us on (029) 2068 2225 or email info@hefcw.ac.uk.



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Introduction

1. This circular provides information on the learning and teaching strategy allocations to higher education institutions for 2013/14 and confirms the date for return of Annual Monitoring Statements for 2012/13.

Background

2. In Circular [W10/41HE: Learning and Teaching and Widening Access Strategies 2011/12 to 2013/14: Initial Guidance](#) we invited Higher Education Institutions to submit strategies for learning and teaching and for widening access to cover the three years 2011/12 to 2013/14. We provided additional guidance in Circular [W11/17HE: Learning and Teaching and Widening Access Strategies 2011/12 to 2013/14: Supplementary Guidance](#).
3. Institutions are asked to report annually on progress against strategies. We provided information on institutional annual monitoring statements for 2012/13 in [Circular W13/21HE, Request for strategic planning information, forecasts and Annual Monitoring Statements 2013](#).
4. Where institutions have written joint Learning and Teaching and Widening Access strategies, we expect the expenditure and outcomes for Learning and Teaching and for Widening Access to be reported separately. The deadline and processes will facilitate joint reporting. We have provided information on the Widening Access Strategy in [Circular W13/18HE Widening Access Strategy Allocations for 2013/14](#).

Evaluation of strategies

5. The AMS are part of the process to the on-going evaluation of learning and teaching strategy. The [Higher Education Academy \(HEA\) analysis of learning and teaching and widening access strategies](#) emphasised the importance of institutions evaluating the impact of their strategies.
6. We encourage institutions to continue to evaluate and evidence the impact of their strategies, including particular reference to [HEFCW's strategy for enhancing learning and teaching through technology](#). We encourage all institutions to take advantage of the resources and expertise of organisations we fund, such as [jisc](#) and the [HEA](#).

Learning and Teaching Strategy allocations 2013/14

7. **Annex A** sets out institutional allocations for 2013/14. The total sum available for Learning and Teaching Strategies for 2013/14 is £500k, representing a 50% reduction on the allocations for 2012/13. This will be the final year of funding for learning and teaching strategies.

8. The funding is allocated to numbers used in the derivation of HEFCW's Funding Allocations 2013/14 (W13/09HE) to include those used in the calculation of PT/PGT credit based funding, Disability premium and in the derivation of the maximum fee grant allocations.
9. Please note that, in the light of uncertainties regarding the level of the fee grant commitment, the figures given above and in **Annex A** are provisional, and are subject to change in-year. We will, of course, inform you of any changes as soon as possible.

2012/13 Annual Monitoring Statement

10. HEFCW officers will distribute electronic templates containing individually agreed targets by 5 July 2013, as stated in Circular W13/21HE, Request for strategic planning information, forecasts and Annual Monitoring Statements 2013.
11. The AMS form asks you to:
 - Report progress against measurable outcomes for 2012/13;
 - Complete a declaration of expenditure to confirm that the 2012/13 learning and teaching strategy allocation has been fully spent and used for the purposes for which it was provided. This should be signed by the head of the institution;
 - Provide measurable outcomes and expenditure plans for 2013/14 which will form the basis of next year's AMS. Expenditure for 2013/14, as in 2012/13, will include learning and teaching strategy funding and funding from other sources, such as fee income.
12. Please ensure that you have reported on the following areas within your measurable outcomes for 2012/13, taking account of any feedback we have given on your strategy submissions, and that you include measurable outcomes for these areas in 2013/14:
 - Addressing National Student Survey outcomes;
 - Enhancing Learning and Teaching through Technology;
 - Welsh medium developments, to include engagement with Coleg Cymraeg Cenedlaethol;
 - Aligning with the regional agenda;
 - Staff development: to include engaging with the HE Academy and the Professional Standards Framework;
 - Education for Sustainable Development and Global Citizenship;
 - Public information, including Key Information Sets and cost of study;
 - Engaging with the sector-wide quality enhancement theme: Graduates For our Future.
13. We expect to pay the first tranche of funding for 2013/14 in September 2013. We anticipate paying the second tranche in March 2014, subject to receipt of satisfactory AMS returns.

Further information

14. HEFCW officers will distribute electronic templates containing individually agreed targets by 5 July 2013, as noted in paragraph 10. Please return the signed AMS for 2013/14 to HEFCW by **31 October 2013**, as set out in Circular W13/21HE.
15. For further information, contact Steve Williams (tel 029 2068 2285; email steven.williams@hefcw.ac.uk).

Annex A

Institution	First tranche September 2013	Second tranche March 2014	Total allocation
Aberystwyth University	£23,139	£23,139	£46,278
Bangor University	£21,495	£21,496	£42,991
Cardiff Metropolitan University	£23,902	£23,903	£47,805
Cardiff University	£51,671	£51,672	£103,343
Glyndŵr University	£12,563	£12,563	£25,126
Open University Wales	£6,060	£6,061	£12,121
Swansea University	£27,430	£27,430	£54,860
University of South Wales	£57,776	£57,777	£115,553
University of Wales, Trinity St David	£25,962	£25,962	£51,924