

HEFCW Matched Funding Scheme for Voluntary Giving:

Return form for financial year 1 August 2008 to 31 July 2009

Name of institution and Tier:

Table 1 - Matched Fundable Income

Eligible ¹ philanthropic gifts (£000s)	Total
Gifts of cash	A
Gifts of Shares (cash value fixed on the value of the share at the date of donation)	B
Gift Aid ²	C
Total match fundable income <u>received</u> in financial year ended 31 July 2009	£0
Gift Aid ³ : amounts due (but not received) as at 31 July 2009	D
Total match fundable income for financial year ended 31 July 2009	£0

¹ Eligible philanthropic gifts are cash or shares that are received into the participating institution's accounts in the financial year 1 August 2008 to 31 July 2009, and are included within the institution's consolidated audited financial statements for that year.

² Gift Aid relating to cash or shares (A and B) received in the financial year ended 31 July 2009, that **has been received** from HM Revenue and Customs.

³ Gift Aid relating to cash or shares (A and B) received in the financial year ended 31 July 2009, where it is **still to be received** from HM Revenue and Customs.

Table 2 - Major Gifts

Please list below all discrete donations received which are considered major gifts⁴, or an instalment of a major gift.

Name of donor ⁵	Form of gift (Cash or Shares)	Value of gift ⁶ (£)	If instalment of a major gift, indicate size of overall gift (£)	Date received into institution's accounts

⁴ For definition of a major gift, please refer to the *Guidance for completion of HEFCW return*.

⁵ If the donor requests anonymity show as "Anonymous donor".

⁶ Precise value of gift, excluding Gift Aid.

Certification by Finance Director

I confirm that:

- The gifts included in the above return have been received by [add name of institution]
- The only gifts included are those that are eligible as defined by HEFCW⁶.
- In the case of Gift Aid, the amounts due at 31 July 2009 represents Gift Aid relating to gifts actually received during the financial year ended 31 July 2009 (and included in the return) that are still to be received at 31 July 2009.
- All the gifts and Gift Aid included in this return are included in the consolidated audited financial statements for [add name of institution] for the financial year ended 31 July 2009.
- I understand HEFCW will audit a selection of the returns of a sample of institutions, and this institution may be selected for audit.

⁶For further information on the eligibility criteria, refer to our website, www.hefcw.ac.uk section on sector management and support, voluntary giving

Name:

Title:

Signed:

Date: