

Economic Support Initiative Proposal

All proposals for Economic Support Initiative funding should be submitted using this proforma. No additional documentation should be submitted. Proposals should address the criteria specified in the circular.

<p>Lead Institution:</p>
<p>Contact person for the proposal Title and full name of project lead: Post: Address for correspondence: Tel: e-mail:</p>
<p>Other partners involved (if applicable): Please note that preference will be given to submissions from consortia.</p>
<p>Summary of the activities to be funded under the Economic Support Initiative This should address criteria a. and b.</p> <ul style="list-style-type: none"> • State the aim of the programme of activities • List the groups of individuals or businesses who will benefit • State what local economic challenges the project will address • Confidence in take up by target groups • Fit with stakeholder priorities

Show how the proposals build on and add value to the existing activities of partners and stakeholders, how duplication/substitution will be avoided and how activities will be co-ordinated

This should address criteria c. and d.

State the nature of the activities and provision to be delivered.

This should address criteria e. and f., and must provide SMART measures re volume of provision delivered and other outcomes.

State how the institution will focus on delivery and how quickly activities will commence.

This should address criteria g. and h.

Provide a statement on the additionality of the activities to be supported by the Economic Support Initiative.

This should address criterion j.

If a collaborative proposal, please describe the collaboration, how it will operate and what each partner will contribute to the programme of activities.

Financial statement - total project costs and funding

This should address criterion i. Economic Support Initiative funding will run from 15 June 2009 to 15 December 2010 and all HEFCW funded activity must be completed by the end of this period.

Costs	AY 2008-09	AY 2009-10	AY 2010-11	Total £
Direct costs				
<i>Staff costs:</i>				
<i>Other costs (please specify):</i>				
Total direct costs				
Indirect costs <i>Please provide details below:</i>				
<i>Staff costs:</i>				
<i>Other costs (please specify):</i>				
Total indirect costs				
Total costs				

Funding	AY 2008-09	AY 2009-10	AY 2010-11	Total £
HEFCW Economic Support Initiative grant				
Matched funding component (amount and source)				
Other (amount and source)				
Total				

Describe the sources of the matched funding

Briefly state the funding partners' key objectives for use of funds?

State aid implications

This should address criterion k. Provide evidence that where consortia (institutions) are working with businesses directly, the planned activities fit within state aids, taxation and charities commission regulations.

Equality and diversity

Please explain how your institution will use Economic Support Initiative funding to promote equality and diversity, in particular the positive duties in respect of race, disability and gender.

Risks

Please summarise the key risks to the proposed programme of activities and key mitigating actions.

RISK	HOW RISK IS TO BE MANAGED
1.	
2.	
3.	
4.	
5.	

Governance and management:

Please describe the governance and management arrangements of the programme of activities, including key individuals that are accountable for delivery.

Confirmation of Institutional Involvement

The Vice-Chancellor/Principal of the lead institution is requested to provide their signature below as confirmation of support. All other partners must submit formal letters of support. In the case of HEIs, these must be signed by the Vice-Chancellor/Principal.

Lead Institution	
Signature of Vice-Chancellor/ Principal Date: