
REDISTRIBUTION EXERCISE 2004/05

23 April 2004

Ref: W04/27HE

To: Heads of higher education institutions in Wales and directly funded further education colleges

Summary: This Circular sets out the arrangements by which Higher Education Institutions and directly funded Further Education Colleges may redistribute funded credit values for 2004/05.

Response by: 28 May 2004

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INTRODUCTION

- 1 This Circular sets out the arrangements by which Higher Education Institutions and directly funded Further Education Colleges may redistribute funded credit values for 2004/05.

BACKGROUND

- 2 Each year, following the announcement of funded numbers and associated funding for the coming session, the Council invites proposals for redistribution from institutions to provide them with the opportunity to shape their profile in accordance with trends in recruitment or their strategy for future development where these run counter to the Council's policy priorities.

COUNCIL PRIORITIES 2004/05

- 3 For 2004/05, to help support a profile of funded numbers that is in broad correspondence with that of the Assembly's planning numbers, the Council has given priority to full-time/sandwich mode.

PURPOSE OF REDISTRIBUTION

- 4 The principal purpose of redistribution is, as set out in paragraph two above, to provide institutions with the opportunity to shape their profile in accordance with trends in recruitment or their strategy for future development where these run counter to the Council's policy priorities.
- 5 Where enrolment trends and institutional strategies are broadly consistent with the Council's policy priorities, it is expected that, normally, institutions will simply allow the funding model to work to secure shifts in credit values. Redistribution may, however, be used to reshape profiles if institutions consider this necessary or appropriate.

SCOPE OF REDISTRIBUTION

- 6 Redistribution is available to both Higher Education Institutions (HEIs) and directly funded Further Education Colleges (FECs). However, FECs may redistribute funded credit values only within their agreed portfolio of course provision.
- 7 Redistribution is available only in non-quota funding cells, but there is no limit on the numbers of credit values that may be moved between non-quota funding cells. Credit values may be moved from cells where there has been recovery.
- 8 Redistribution may be used to move credit values between institutions where the purpose is to facilitate collaborative working.

BASIS OF REDISTRIBUTION

- 9 All transactions will be on the basis of the monetary value of the credit values moved out of a funding cell. Institutions should seek to ensure that redistributions are, as far as possible, cash neutral.

ARRANGEMENTS FOR REDISTRIBUTION

- 10 Institutions are invited to propose the redistributions of funded credit values that they wish to make. The proposed redistributions should be presented using the proformas at Annexes A and B. The proforma at Annex A should be used for redistribution within institutions. That at Annex B should be used for redistribution between institutions.
- 11 Each redistribution proposed must be accompanied by a rationale which should be attached to the appropriate completed annex.
- 12 In cases of redistribution to facilitate collaborative working, in order for the process to remain cash neutral, proposals may need to be in two stages – first within, and then between, institutions. In effect, the institution from which credit values are to be moved may need first to redistribute the credit values internally into the funding cell in which the other institution will receive those credit values.

RIGHT OF REFUSAL

- 13 The Council reserves the right to refuse any proposal for redistribution, particularly if it results in a reduction in the diversity of provision currently available in the sector.

RETURN OF PROPOSALS

- 14 All proposals for redistribution should be made by **Friday 28 May 2004** at the latest. They should be addressed to Nichola Amor, (tel: 029 2068 2295/e-mail: nichola.amor@hefcw.ac.uk) who will also provide any further information that may be required.

2004/05 REDISTRIBUTION OF FUNDED CREDIT VALUES WITHIN INSTITUTIONS

Institution Name:

Col 1	Col 2	Col 3	Col 4	Col 5	Col 6	Col 7	Col 8	Col 9	Col 10	Col 11
Funding Cell Redistributing From:						Funding Cell Redistributing To:				
ASC	Mode	Level	Number of Funded Credit Values	2004/05 Unit of Funding	Total Funding <i>Col 4 * Col 5</i>	ASC	Mode	Level	2004/05 Unit of Funding	Number of Funded Credit Values <i>Col 6/Col 10</i>

Note:
Please ensure that a rationale for each proposed redistribution is attached to this table.

2004/05 REDISTRIBUTION OF FUNDED CREDIT VALUES BETWEEN INSTITUTIONS

Redistributing **from** - Institution Name:

Redistributing **to** - Institution Name:

Col 1	Col 2	Col 3	Col 4	Col 5	Col 6	7	8	9	10	11	12
Funding Cell Redistributing From :						Funding Cell Redistributing To :					
ASC	Mode	Level	Number of Funded Credit Values	2004/05 Unit of Funding	Total Funding <i>Col 4 * Col 5</i>	Receiving Institution	ASC	Mode	Level	2004/05 Unit of Funding	Number of Funded Credit Values <i>Col 6/Col 11</i>

Note:
Please ensure that a rationale for each proposed redistribution is attached to this table.