

**To: Heads of higher education institutions  
in Wales providing initial teacher training  
(ITT) courses**

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## **SECONDARY ITT INTAKE TARGETS 2004/05 - ALLOCATIONS**

I wrote to you on 18 December 2003 giving sectoral intake targets for both primary and secondary provision in 2004/05 (Circular W03/72HE refers).

I am now writing to inform you of the Secondary Intake Targets for your institution for 2004/05. These are set out in **Annex A** to this letter, together with those for other institutions. The 2004/05 allocations reflect the ITT subject rationalisation between UW Swansea and Swansea Institute of Higher Education. Primary and secondary ITT UW Swansea funded numbers have been transferred to SIHE.

The December 2003 circular confirmed that the Minister for Education and Lifelong Learning has taken the view that now is not an appropriate time to make major changes in ITT intake target numbers. Having taken account of the Minister's position, little interest in competitive allocations from ITT providers for 2004/05, and a failure to recruit to target across the sector in 2002/03 and 2003/04, the Council has decided to maintain each institution's secondary allocation from 2003/04 to 2004/05.

The Council remains committed to working with institutions to improve recruitment to ITT, particularly in shortage subject areas. It is important that institutions recognise the need to maximise the recruitment of appropriate candidates and to meet the allocated intake targets. In this context institutions are reminded that the Welsh Assembly Government has agreed some flexibility about the intake targets on which funding will be made available. The position for 2003-04 is set out in paragraph 7.2 of the Assembly's guidance notes for ITT providers on the teacher training incentives in Wales, and we understand from the Assembly that this provision is likely to be repeated for 2004-05.

It is incumbent upon the Council to maximise recruitment where possible, to meet Assembly intake targets for ITT. As you are aware, the Council has agreed that institutions should continue to be encouraged to rationalise provision, where appropriate. Where an institution fails to recruit a minimum of ten students in a subject segment in two consecutive years, officers will commence discussion with a view to establishing whether there is a rationale for continuation of provision in that subject area in that institution.

In the current year, this relates only to provision in Welsh. At its meeting in March 2002, the Council discussed an action plan to improve recruitment to Secondary Welsh. The Council agreed the proposals put forward in the action plan, including that the subject of secondary Welsh should be exempted from the above policy for two years (2002/03 and 2003/04 intake targets). Council officers are working closely with the sector to address continuing difficulties in recruitment to this subject, and further information will be circulated in the near future.

#### 2005/06 ALLOCATIONS

Institutions offering secondary provision will be invited, in December 2004, to assist the Council in meeting secondary intake targets by indicating where they would wish, and be able, to take additional secondary numbers and where they might be prepared to surrender some of their existing numbers for reallocation to other provision/institutions. It is intended that the circular will also invite formal proposals from institutions for existing and new provision building on current courses in secondary ITT subject areas for consideration by an officer group, including representation from Estyn. Funding would be available for the development of successful new provision for commencement in 2006/07. The Council will allocate additional numbers in line with what it believes to be realistic and achievable institutional targets.

Numbers for redistribution in 2005/06 will be obtained from the following sources:

- *Over-recruitment in primary provision*
- *Under-recruitment in secondary provision*
- *Existing numbers surrendered for reallocation to other secondary provision/institutions*
- *Additional numbers, if available, from the Welsh Assembly Government*

If you have any queries regarding the above arrangements, please contact Ms Karen Jones, here at the Council's offices.

**PROFESSOR PHILIP GUMMETT**  
**INTERIM CHIEF EXECUTIVE**

SUBJECT AREA	LEVEL	UW Aberystwyth	UW Bangor	UWIC	UWCN	SIHE*	TCC	TOTAL 2004/05
Art	UG							
	PG		17	43		19		79
History	UG							
	PG	23		15		37		75
Music	UG			10				10
	PG		15	22				37
								47
RE	UG							
	PG		15				30	45
English (inc. drama)	UG			30				30
	PG	30	30	20		54		134
								164
Geography	UG							
	PG	30				35		65
Business Studies	UG							
	PG					24		24
Mathematics	UG				25		10	35
	PG		22	26		51		99
								134
Sciences	UG						13	13
	PG	36	50	45		56		187
								200
Design & Technology	UG		20		28			48
	PG			25	28	22		75
								123
Information Technology	UG							
	PG		17		15	20		52
PE	UG							
	PG		32	65				97
Modern Languages	UG			10				10
	PG	22	20	48		35		125
								135
Welsh	UG			15				15
	PG	10	20	20		10		60
								75
Outdoor Activities	UG							
	PG		5					5
<b>Total UG</b>		<b>0</b>	<b>20</b>	<b>65</b>	<b>53</b>	<b>0</b>	<b>23</b>	<b>161</b>
<b>Total PG</b>		<b>151</b>	<b>243</b>	<b>329</b>	<b>43</b>	<b>363</b>	<b>30</b>	<b>1159</b>
<b>GRAND TOTAL</b>		<b>151</b>	<b>263</b>	<b>394</b>	<b>96</b>	<b>363</b>	<b>53</b>	<b>1320</b>

\* Subject rationalisation: Transfer of funded numbers from UW Swansea to SIHE from 2004/05 onwards