

**To: Heads of higher education institutions
in Wales providing initial teacher training
(ITT) courses**

Reference: W04/04HE
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PRIMARY ITT INTAKE TARGETS 2004/05

I wrote to you on 18 December 2003 giving sectoral intake targets for both primary and secondary provision in 2004/05 (Circular W03/68HE refers).

The December 2003 circular confirmed that the Minister for Education and Lifelong Learning has considered the issues surrounding the intake for primary education carefully and concluded that there should not be any changes to the primary intake targets for the 2004/05 academic year.

I am now writing to inform you of the primary intake targets for your institution for 2004/05. These are set out in **Annex A** to this letter, together with those for other institutions making primary phase provision. Following the Council's usual practice, the allocations have been calculated on a pro rata basis to last year's target figures (not actual enrolments).

The 2004/05 allocations reflect the ITT subject rationalisation between UW Swansea and Swansea Institute of Higher Education. Primary and secondary ITT UW Swansea funded numbers have been transferred to SIHE.

The Council has been asked to continue to maintain financial and other efforts to prevent ITT providers from over-recruiting against primary targets. We are therefore continuing to apply the penalty arrangement for over-recruitment to primary provision, as follows:

- *over-recruitment by more than 5% or 5 enrolments (whichever is the greater) in 2002/03 & 2003/04 = 5% reduction in targets allocated for 2004/05.*

Under the current arrangement, these intake targets will be allocated pro rata to other primary providers for 2004/05 and, if the penalised institutions remain within the permitted target range for 2004/05 recruitment, the numbers will be restored to them for 2005/06.

Three institutions, University Wales College, Newport; North East Wales Institute of Higher Education; and Swansea Institute of Higher Education, have been subject to such a penalty and the numbers withdrawn have been allocated pro rata to other UG primary providers. The small additional numbers gained by other institutions for 2004/05 will be removed from their targets for 2005/06. If the three penalised institutions recruit within the 5% target range in 2004/05, their numbers will be returned in 2005/06.

Given the Minister's strong signal regarding primary over-recruitment, from 2004/05 onwards, the numbers resulting from any penalties will be transferred to secondary provision. Any institution which therefore over-recruits by more than 5% in 2004/05 (and has also over-recruited by more than 5% in 2003/04) will have the standard penalty applied but will not have an opportunity to regain the targets the following year, nor will they be distributed to other primary providers. Thus, if the three penalised institutions recruit over the 5% range in 2004/05 their 'lost' numbers will be transferred to secondary provision elsewhere.

These arrangements continue to allow for one year of over-recruitment. However, if institutions were seen to be using this allowance to over-recruit in alternate years, the penalty arrangements would be re-visited.

PROFESSOR PHILIP GUMMETT
INTERIM CHIEF EXECUTIVE

ANNEX A

HEFCW PRIMARY ITT INTAKE ALLOCATIONS 2004/05

INSTITUTION	UG	PG	Total
University of Wales Institute, Cardiff	126	93	219
University of Wales College, Newport	95	39	134
North East Wales Institute	77	0	77
Swansea Institute of Higher Education*	91	102	193
Trinity College Carmarthen	140	75	215
University of Wales, Aberystwyth	0	124	124
University of Wales, Bangor	126	62	188
University of Wales, Swansea*	0	0	0
Totals	655	495	1150

** Subject rationalisation: Transfer of funded numbers from UW Swansea to SIHE from 2004/05 onwards*