

## Higher Education Students Early Statistics Survey 2003/04

To: Heads of higher education institutions  
Principals of directly funded further  
education institutions

Summary: This circular requires institutions to return  
aggregated student data for 2003/04

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## ■ INTRODUCTION

1 This Circular requests institutions to return aggregated student data to enable the Higher Education Funding Council for Wales (HEFCW) to:

- a) make its allocation of funds for teaching to institutions for the academic year 2004/05;
- b) have early indications of the number of students in the academic year 2003/04;
- c) calculate fee compensation for ERASMUS/SOCRATES exchange year out registrations.

## ■ SURVEY DATA

2 Higher education institutions (HEIs) are requested to return numbers of all higher education (HE) students together with credit values. Further education institutions (FEIs) are requested to return numbers and credit values of HE students registered on prescribed HE courses (see Annex B) for which HEFCW funding has been made available directly.

## ■ MAIN CHANGES FOR 2003/04

3 The Higher Education Students Early Statistics (HESES) Survey has undergone a review since the 2002/03 survey was undertaken. The guidance contained in the circular has been revised to reflect the conclusions of the review, and changes have been made to the tables to collect only information which is essential to inform funding or policy.

4 The main differences from the HESES02 survey are summarised below:

- a) The definition of new entrants has been clarified (see Annex G, paragraphs 13 and 14);
- b) A new annex outlining the reasons for collecting the information requested has been added (see Annex N);
- c) New arrangements for counting partial completions of year long modules have been introduced (see Annex G,

paragraph 12 and Annex H, paragraph 19);

d) Academic Subject Category (ASC) 11a, formerly 'Education ITT', has been renamed 'Education ITT (QTS)'. ASC 11b, formerly 'Education Non-ITT', has been renamed 'Education (Non-QTS)'. This does not affect the data that are returned under these two categories of ASC.

e) JACS principal subject code B300, complementary medicine, and all codes classified under B300, have been moved from ASC 3 to ASC 2.

f) There are 13 tables replacing the main tables completed for HESES02 and three tables collecting data on phase 2 of the initial teacher training (ITT) New Innovative Provision Initiative. The table numbering does not correspond to previous years.

4 Paragraphs 5 to 10 below contain a short description of each table.

## ■ TABLES

5 There are three tables collecting data used to calculate funding for non-quota subjects, **Tables 1a, 1b and 1c**:

a) **Table 1a** collects credit values data associated with full-time home and EC fundable registrations by ASC and level of study;

b) **Table 1b** collects credit values data associated with sandwich year out home and EC fundable registrations by ASC and level of study;

c) **Table 1c** collects credit values data associated with part-time home and EC fundable registrations by ASC and level of study.

6 **Tables 2a, 2b and 3** collect additional data relating to quota subjects (medicine and dentistry, and ITT courses leading to qualified teacher status (QTS)), which are used to calculate funded credit values and give indications of the numbers of students on such courses:

- a) **Table 2a** collects data by phase, subject and level of study for home and EC fundable registrations on ITT courses leading to QTS;
  - b) **Table 2b** collects data by phase, level of study and year of study for home and EC fundable registrations on ITT courses leading to QTS;
  - c) **Table 3** collects data by year of study for home and EC fundable registrations on full-time undergraduate medicine and dentistry courses.
- 7 **Tables 4a, 4b and 5** collect data relating to completed student registrations and are used to give indications of the total number of students in the sector:
- a) **Table 4a** collects data on student registrations by mode and level of study for each fundability status category: home and EC fundable; home and EC non-fundable; and Island and overseas;
  - b) **Table 4b** collects data on student registrations that are new entrants by mode and level of study for each fundability status category: home and EC fundable; home and EC non-fundable; and Island and overseas. The data collected are a subset of the data collected on Table 4a;
  - c) **Table 5** collects data by ASC, mode and level of study for home and EC fundable registrations.
- 8 **Table 6** collects the number of home and EC fundable registrations on a SOCRATES/ERASMUS exchange year out. The data are used to calculate fee compensation.
- 9 There are three tables, **Tables 7a, 7b and 7c**, collecting data about students from European countries which are to become member countries of the EC on 1 May 2004. These tables are additional to those shown in HEFCW circular *Changes to the Higher Education Early Statistics Survey (W03/48HE)*, and are being collected for one year only. Data collected on these tables will be used to calculate funding for provision relating to such students.
- a) **Table 7a** collects credit values data associated with full-time registrations from each new EC country by ASC and level of study;
  - b) **Table 7b** collects credit values data associated with sandwich year out registrations from each new EC country by ASC and level of study;
  - c) **Table 7c** collects credit values data associated with part-time registrations from each new EC country by ASC and level of study.
- 10 **Tables 1T, 2T and 3T** collect data relating to phase 2 of the ITT New Innovative Provision Initiative and are used to calculate funding for the Initiative and give indications of the number of students taking part in the initiative:
- a) **Table 1T** collects credit values data associated with full-time home and EC fundable registrations by course title;
  - b) **Table 2T** collects credit values data associated with part-time home and EC fundable registrations by course title;
  - c) **Table 3T** collects data on student registrations by mode and level of study for each fundability status category: home and EC fundable; home and EC non fundable; and Island and overseas.
- **CONTENTS**
- 11 This Circular provides:
- a) notes of guidance on completion of the HESES03 survey;
  - b) definitions of the various categories used to classify students;
  - c) copies of the survey tables which will be distributed in Excel 2000 workbooks for institutions to complete and return.
- 12 The contents of the annexes are as follows:
- Annex A: Notes of Guidance
  - Annex B: Definition of a Recognised HE Qualification
  - Annex C: Definition of Residential Status

- and Eligibility for Mainstream Funding
- Annex D: Definition of ASCs
- Annex E: Definition of Mode of Study
- Annex F: Definition of Level of Study
- Annex G: Rules for Counting Registrations
- Annex H: Rules for Counting Credit Values
- Annex I: Table Descriptions
- Annex J: Column Descriptions of the Tables
- Annex K: HESA/HESES and HESA/EYM Mappings
- Annex L: Workbook Notes
- Annex M: Validation Checks
- Annex N: Usage of Data by HEFCW
- Annex O: Printed tables for completion by all institutions directly funded by HEFCW
- Annex P: Printed tables for completion by HEIs receiving funding under phase 2 of the ITT New Innovative Provision Initiative

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- 16 Institutions are encouraged to begin to prepare their returns well before 17 November 2003 so that only final adjustments need to be made before dispatch of the completed return.
- 17 When data are returned, they go through a validation and credibility checking process. Once any subsequent queries have been resolved, data are sent out to institutions for verification. The process will follow the timetable outlined below.

17 November 2003 HESES return deadline  
 8 December 2003 HESES verifications sent to institutions  
 22 December 2003 HESES verifications return deadline

## ■ SURVEY DATE

- 13 The HESES03 survey date is 1 November 2003. Institutions are required to notify student registrations for the whole year. Credit values should be returned split into those associated with student registrations up to and including 1 November 2003, and credit values associated with forecast new student registrations between 2 November 2003 and 31 July 2003. In addition, estimates of the numbers of credit values not completed are required.
- 14 For the purpose of calculating the funding allocations for 2004/05, forecasts of credit values resulting from modules relating to students who are expected to register after 1 November 2003 will be added to those for students that are already registered. The numbers of credit values associated with modules from which students are forecast to withdraw will be deducted from the total.

- 18 It is important that returns are made on time if funding allocations for 2004/05 are to be determined by March 2004. **HEFCW reserves the right to enter its own estimates of student registrations and associated credit values for institutions which fail to return the survey on time.**

- 19 Each subsequent deadline should be met regardless of any delay in meeting the preceding deadline or of any renegotiation of that deadline.
- 20 In the event of a deadline being missed by more than a week, a reminder will be faxed to the head of the institution concerned warning them that HEFCW reserves the right to enter its own estimates of student registrations and associated credit values for institutions which fail to return the survey on time and indicating that HEFCW intends to do this if immediate action is not taken. Failure to return the data or verification report within two days will result in a letter from the Director of HE to the head of the institution stating the figures that will be used in place of the institution's own data.

## ■ RETURN OF DATA

- 15 Completed workbooks should be returned by e-mail to [hestats@elwa.ac.uk](mailto:hestats@elwa.ac.uk) no later than **17 November 2003**. A corresponding set of tables in hard copy should be sent to:

- 21 Any queries about the return should be directed to Rachael Gray (telephone 029 2068 2243, e-mail [hestats@elwa.ac.uk](mailto:hestats@elwa.ac.uk)).

### ■ NOTES OF GUIDANCE

- 1 These notes of guidance apply to all institutions which receive funding from HEFCW directly, including both mainstream funding and funding for phase 2 of the ITT New Innovative Provision Initiative.

### TABLES TO BE COMPLETED

- 2 There are two separate sets of tables to be completed by institutions. Copies of these are provided at Annexes O and P. Institutions need to complete the tables relating to the provision for which they are to be funded in 2004/05. The annexes relate to provision funded through:
  - the Council's mainstream funding (Annex O)
  - phase 2 of the ITT New Innovative Provision Initiative (Annex P).
- 3 Institutions will be sent the relevant tables in EXCEL 2000 workbooks by e-mail.
- 4 Descriptions of the tables are provided in Annex I.

### CLASSIFICATION OF PROVISION

- 5 The survey collects information on both student registrations and associated credit values.
- 6 For student registrations, only those that are counted as completions as defined in Annex G are to be returned. They are classified according to residential and fundability status (Annex C), ASC (Annex D), mode of study (Annex E) and level of study (Annex F).
- 7 For credit values, data relating to home and EC fundable registrations are collected. The information is categorised into level of study, mode of study and ASC. Credit values are returned split into those associated with student registrations up to and including 1 November 2003 and credit values associated with forecast new student registrations between 2 November 2003 and 31 July 2003. The numbers of non-completed credits are also collected and the total assumed completed credit values are calculated in the workbook. Annex H contains guidance on returning credit values.
- 8 In addition to the credit values associated with home and EC fundable registrations, completed credit values associated with registrations of students domiciled in the 10 new EC countries are collected. See Annex C, paragraph 3.
- 9 Annex K contains HESA/HESES and HESA/EYM mappings. These should be regarded as indicative not definitive.

### FRANCHISED STUDENTS

- 10 The term 'franchise', also referred to as 'outreach', in HE in Wales, refers to an HE course taught at an institution (the franchisee) which is not directly in receipt of funding from HEFCW for that course, and for which quality assurance is provided by another Welsh institution (the franchisor). Students taught at institutions in Wales may be registered at the franchisee or franchisor institution. However, students registered at institutions outside Wales, with a Welsh institution providing quality assurance, are not included within the definition of franchised students and should

not be included in the return. Institutions may only count students and associated credit values franchised to institutions outside Wales if the Council has been notified of these courses and has agreed to their inclusion.

- 11 Students taught on the basis of a franchise agreement, referred to as 'franchised out' students, should be included in the return by the franchisor as part of their numbers of registered students or credit values. Part-time undergraduate franchised out assumed completed registrations are included in Tables 4a, 4b and 5 as a separate category. Credit values relating to franchised out students should also be returned as a subset of total assumed completed credit values in Table 1c, under the column headed 'Franchised Out Credit Values' (see Annex J), and against the appropriate rows in Table 7c.

## **JOINT COURSES**

- 12 Students on courses which are run jointly by two or more institutions, and which are not the subject of a franchising arrangement, should be counted in proportion to the number of credits associated with the study at each institution.

## **PGCE ITT PROVISION**

- 13 In determining their projections for enrolments to PGCE ITT provision, relevant institutions should bear in mind the intake targets set by the Welsh Assembly Government (WAG). Institutions are reminded that WAG funding to institutions for Training Grants is allocated on the basis of numbers of students on these courses up to the intake targets (including any changes agreed subsequently by the WAG through their brokering service). In respect of the pilot PGCE (FE) teacher training incentive grant scheme, relevant institutions should have regard to the total numbers that this scheme can support.

■ **DEFINITION OF A RECOGNISED HE QUALIFICATION**

- 1 A recognised HE qualification is one which is awarded on the successful completion of a prescribed course of HE. Such qualifications include any postgraduate or undergraduate degree, including foundation degree, accredited HE diploma or HE certificate, including HND and HNC. Other professional or vocational qualifications may be included provided they are generally recognised as HE qualifications. Such qualifications, for example, college certificates, should only be included if they are validated by the University of Wales, the University of Glamorgan or are included (or awaiting inclusion) within the QCA framework.
  
- 2 Courses, modules or units which enable credit to be obtained towards recognised HE qualifications (as defined above) also fall within the definition of recognised HE courses for the purpose of this survey. This includes programmes or individual courses which include foundation study as an integral part of a longer programme which leads to, or provides credit towards, a recognised HE award, provided the student has registered for the longer programme.



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## ■ DEFINITION OF RESIDENTIAL STATUS AND ELIGIBILITY FOR MAINSTREAM FUNDING

### HOME AND EC STUDENTS

- 1 Home and EC students are those domiciled in the UK or EC (excluding those domiciled in the Channel Islands or the Isle of Man) or who are otherwise entitled to pay home fees, as defined in the Education (Fees and Awards) Regulations 1997 (SI 1997 No. 1972), as amended.
- 2 The Education (Fees and Awards) Regulations 1997 (SI 1997 No. 1972) can be found on the HMSO web-site, [www.hmso.gov.uk](http://www.hmso.gov.uk), under 'Legislation', 'UK', 'Statutory Instruments'.
- 3 The EC will be expanded to include the following countries from 1 May 2004: Cyprus, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Slovakia and Slovenia. Registrations and credit values relating to students domiciled in these countries should continue to be counted as overseas and should not be included as home and EC in the tables. However, such students will become eligible for mainstream funding, as defined in paragraph 5 below, from 1 May 2004. Tables 7a, 7b and 7c collect credit value data relating to students from these countries, separately for each country, to allow for their inclusion in the funding model.
- 4 Where reference is made to total home and EC students, this relates to the sum of those eligible and ineligible for mainstream funding as defined in paragraphs 5 and 6 below.

### Eligible for Mainstream Funding – Home and EC Fundable

- 5 Home and EC students are eligible for mainstream funding unless their place is considered ineligible as described in paragraph 6 below. Where a course is self-financing but open (i.e. other candidates who are suitably qualified may be enrolled), then the additional students may be returned as eligible for mainstream funding.

### Ineligible for Mainstream Funding – Home and EC Non-fundable

- 6 Home and EC students ineligible for mainstream funding are those who may pay a home fee but whose place is not considered eligible for HEFCW mainstream funding. This category covers those on full cost or self-financing courses where:
  - a) the student place is being funded from public sources other than HEFCW. For example, Department of Health, NHS, GEST, Home Office;
  - b) the student place is funded from private sources;
  - c) the students are postgraduate research students in departments rated below 3b in the 2001 RAE, unless rated 2 and the department was shown to be in receipt of Research Council, Arts and Humanities Research Board or British Academy studentships or grants in the 2001 RAE and the HEFCW has notified the institution that the students in the departments concerned are eligible for postgraduate research (PGR) funding;
  - d) the students are fundable under phase 2 of the ITT New Innovative Provision Initiative. Such students must be returned on the ITT New Innovative Provision Initiative tables only.

## **ISLAND AND OVERSEAS STUDENTS**

- 7 Island and overseas students are those domiciled outside the UK or EC, or resident in the Channel Islands or the Isle of Man, who are not entitled to pay a home fee.

## ■ DEFINITION OF ASCs

- 1 JACS subject codes are used to assign ASCs. Below is a mapping from JACS code to ASCs. The guidance given in paragraphs 2 to 5 should be used to assign registrations to ASCs. The guidance given in paragraphs 6 to 8 should be used to assign credit values to ASCs.

| ASC | Name  | JACS Subject Codes   | JACS Description   |
|-----|---|--|--|
| 1   | Clinical and Pre-clinical Subjects*<br>1a<br>1b<br>1c<br>1d | All A codes  | Pre-clinical Medicine<br>Clinical Medicine<br>Pre-clinical Dentistry<br>Clinical Dentistry   |
| 2   | Subjects and Professions Allied to Medicine                 | B codes excluding:<br>B2<br><br>L5 codes   | Subjects Allied to Medicine (excluding Pharmacology, Toxicology and Pharmacy)<br>Social Work   |
| 3   | Science   | All F codes<br>All C codes<br>All D codes<br>B2 codes                            | Physical Sciences<br>Biological Sciences<br>Agriculture and Related Subjects<br>Pharmacology, Toxicology and Pharmacy  |
| 4   | Engineering and Technology                                  | All H codes<br>All J codes   | Engineering<br>Technologies  |
| 5   | Built Environment   | All K codes  | Architecture, Building and Planning  |
| 6   | Mathematical Sciences, IT and Computing                     | All G codes<br><br>L140  | Mathematical and Computer Sciences<br>Econometrics   |
| 7   | Business and Management                                     | All N codes  | Business and Administrative Studies  |
| 8   | Social Sciences   | All L codes excluding:<br>L5, L140<br>All M codes                                | Social Studies (excluding Social Work and Econometrics)<br>Law   |
| 9   | Humanities  | All P codes<br><br>All Q codes<br><br>All R and T codes<br>All V codes<br><br>W8 | Mass Communications and Documentation<br>Linguistics, Classics and Related Studies<br>Languages and Related Studies<br>Historical and Philosophical Studies<br>Imaginative Writing |
| 10  | Art, Design and Performing Arts                             | All W codes excluding:<br>W8   | Creative Arts and Design (excluding Imaginative Writing)   |
| 11  | Education*<br>11a ITT (QTS)<br>11b Non-QTS                  | Any ITT leading to QTS<br>All X Codes  | Any ITT leading to QTS<br>Education  |

\*split into sub-categories.

## APPORTIONMENT OF STUDENT REGISTRATIONS BETWEEN ASCs

- 2 The distribution of student registrations between ASCs, returned in Table 5, depends on the assigned subject of qualification aim, with the following exceptions:

### *Initial Teacher Training*

- 3 All undergraduate and postgraduate taught registrations on full-time ITT courses leading to QTS must be wholly assigned to ASC 11a (Education ITT (QTS)) irrespective of their JACS codes. ASC 11a should contain all and only those students on courses of ITT for primary or secondary teachers which lead to QTS upon successful completion. Courses of ITT for teachers in adult and further education and in-service training for teachers should be recorded under ASC 11b (Education non-QTS).

### *Medicine and Dentistry*

- 4 All full-time undergraduate registrations on courses in medicine and dentistry must be wholly assigned to ASC 1, irrespective of their JACS codes. Registrations on part-time and postgraduate courses in medicine and dentistry can be wholly or partly assigned to ASC 1. Courses other than medicine or dentistry should not be assigned to ASC 1, either in part or in whole.

### *Major/Minor or Balanced combinations*

- 5 Where JACS codes indicate a major/minor or balanced combination of subjects split between two or more ASCs, the students should be allocated to the ASCs pro rata to the notional subject weightings and the resulting numbers must be rounded to whole numbers which, in total, show the correct number of student registrations.

## APPORTIONMENT OF CREDIT VALUES BETWEEN ASCs

- 6 Full-time, sandwich and part-time registrations recorded on a credit value basis in Tables 1a, 1c, 7a and 7c are to be recorded according to the ASC of the subject taught in the course, module or unit and **not** the subject of the overall qualification aim of the students. This will generally correspond to the HESA module record JACS code for subject area of study - see Annex K.
- 7 In Tables 1b and 7b, for sandwich year out students on placements or language years abroad, ASCs should be assigned in whichever ASC is considered most relevant.
- 8 Credit values relating to quota controlled subjects, ASC 11a full-time undergraduate and postgraduate taught and ASC 1 full-time undergraduate, must not be distributed across other ASCs; all should be returned in ASC 11a or ASC 1 as appropriate. Credit values relating to individual modules of courses other than medicine and dentistry or ITT (QTS) courses should not be assigned to ASC 1 or ASC 11a.

■ **DEFINITION OF MODE OF STUDY**

**FULL-TIME**

- 1 Students are classified as registered for full-time study if:
  - they are registered at an educational establishment;
  - they are pursuing studies;
  - they are normally required to attend (whether at premises of the establishment or otherwise) for periods of a minimum of 24 weeks; and
  - a whole full-time fee is chargeable for the current year of the programme of study; or
  - they are in the final year of a full-time course in which they attend for less than 24 weeks.
- 2 This includes all full-time, sandwich, and language year abroad students other than those falling within the definition of 'Full-time Sandwich Year Out' below.

**FULL-TIME SANDWICH YEAR OUT**

- 3 Students are classified as registered for sandwich year out study if:
  - they are registered at an educational establishment;
  - they are pursuing studies where their course falls within the definition of sandwich provided in Regulation 5 of the Education (Student Support) (No. 2) Regulations 2002 (SI 2002 No. 3200), or they are full-time on a language year abroad; and
  - in the current academic year, the fees chargeable are those described in paragraphs c), e) or f) of regulation 11 of the above regulations, or approximately half the whole full-time fees that would otherwise be charged if the student were classified as full-time.

**PART-TIME**

- 4 Students are classified as registered for part-time study if:
  - they are registered at an educational establishment;
  - they are pursuing studies; and
  - they do not meet the requirements to be either full-time or full-time sandwich year out.
- 5 Mainstreamed Continuing Education (CE) Students should be classified as part-time.

■ **DEFINITION OF LEVEL OF STUDY**

- 1 For the purpose of this survey, credit values should be allocated to the level of study of the overall qualification aim of the student.

**UNDERGRADUATE DEGREE**

- 2 Undergraduate degree students are those aiming for a first degree.

**UNDERGRADUATE NON-DEGREE**

- 3 Undergraduate non-degree is defined as all undergraduate level courses which lead to a qualification other than a first degree. In general, such courses will be the equivalent of up to two years' full-time study, but the length of the course is not a defining factor when classifying courses as degree or non-degree. The relevant factor is whether the course enables the student to achieve a first degree or some other qualification - it is the latter which are classified as non-degree. Students on all programmes below first degree level should be classified as undergraduate non-degree even if the title of the qualification includes the word 'degree'. In particular, foundation degrees should be classified as non-degree.
- 4 Both full-time and part-time courses leading to certificates for the teaching of further education, returned in ASC 11b, should be treated as undergraduate courses regardless of the assigned HESA qualification aim code.

**POSTGRADUATE**

- 5 Postgraduate students are those on courses which require as a normal condition of entry that entrants be already qualified at degree level. There are two groups of postgraduate, postgraduate taught and postgraduate research.

**Postgraduate Taught**

- 6 Postgraduate taught students are those attending courses which are mainly taught even though part of the course may include a dissertation.
- 7 PGCE courses are to be included as taught postgraduate courses provided that they lead to QTS.

**Postgraduate Research**

- 8 Postgraduate research students are those attending courses which are mainly research although these may contain some formal teaching.

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**■ RULES FOR COUNTING REGISTRATIONS**

- 1 Only students who meet the following criteria are to be included in this return:
  - a) they are registered. A registration is considered as a binding undertaking to pay a fee to an institution (unless the fee has been waived) as opposed to an acceptance of a place;
  - b) they are aiming to obtain a recognised HE qualification as defined in Annex B;
  - c) they are studying at least 3 per cent of a full-time equivalent (FTE), or approximately one week of study.
  
- 2 Included are:
  - a) new enrolments;
  - b) students re-registering for second or subsequent years of their study;
  - c) students on non-accredited HE courses only where the Council has been notified of these courses and has agreed to their inclusion;
  - d) students registered at FEIs, who are pursuing prescribed HE qualifications as defined in Annex B, only if their courses are eligible for mainstream funding from HEFCW either directly, or, through a franchise/outreach agreement (data to be returned only by the institution which franchises out the course);
  - e) out-going exchange students, including SOCRATES/ERASMUS students.

Excluded are:

  - a) incoming exchange students, including SOCRATES/ERASMUS, TEMPUS or Junior Year Abroad (JYA) students.
  
- 3 No full-time or sandwich student should be counted twice in the same academic year; nor should full-time or sandwich students who are registered for the main and an additional qualification offered within a single course be counted twice. However, students who are registered for two separate courses, where one is full-time or sandwich, and the other is part-time, may be included in Tables 4a, 4b and 5 under both full-time or sandwich and part-time. The corresponding credit values can be returned in Tables 1a or 1b, and Table 1c. For these purposes, a part-time course should be considered to be separate if the ability to follow that course is not dependent on concurrent enrolment on the full-time course and the student continues to meet all of the study requirements of the main course without increasing the length of the main course. For both full-time and part-time courses which lead to more than one qualification, only a single registration should be returned.
  
- 4 Those students who are following programmes of study which do not coincide with the academic year (1 August to 31 July) should be counted once only for each period of up to 12 months of study. They should normally be counted in the year in which the first registration occurs and in the years including the anniversaries of the first registration.
  
- 5 Full-time programmes in which the final year does not fit the usual criterion to be full-time in terms of length, i.e. the final year is less than 24 weeks, but the student has not changed their mode of study, should be returned as full-time for the whole of the programme. See examples i) and vi) below.
  
- 6 Institutions are asked to identify the number of registered students who complete the year of study. This is all eligible students who are registered within the academic year minus those who are expected to not complete before the end of the academic year. Any transfers between ASCs,

modes or levels of study should be included. Paragraphs 7 to 12 below describe those registrations that should be considered non-completions.

#### *Non-completions*

- 7 Non-completions occur where students do not complete their studies due to withdrawal, dropout, or failure to complete the year of study or take part in required assessment procedures. A registered student should generally be considered to be actively pursuing studies unless the institution has been formally notified of the student's withdrawal from the course. However, non-attendance for examinations generally indicates a student's failure to complete the year of study.
- 8 Students interrupting their studies for the remainder of the year of study for personal reasons are included in the definition of non-completions.
- 9 Students who sit examinations at the end of the course or year of study and fail them are deemed to have completed their studies and should **not** be included as non-completions.
- 10 Students who do not take part in all or some of the required assessment procedures for the year of study, but intend to complete the assessment just after the end of the year of study in order to enable them to progress to the next year or graduate, can be counted as completions **if** there is **auditable** evidence to show their intention. For example, a student who did not sit the end of year examinations in June because of illness, but instead has confirmed that he/she will attend the resit examinations in August by arrangement with the institution, can be counted as a completion. Where the student has failed to take part in required assessment procedures and there is no alternative arrangement to assess the student, they should be counted as a non-completion.
- 11 Some non-completions can be included as partial completions, and these are described in paragraph 12 below. Where registrations fall into the definition of partial completions, they should be included in the total returned as 0.5 of a completion.
- 12 For **full-time** courses only, registrations are considered as having partially completed in the following cases:
  - a) *Where the course is semesterised, if*
    - individual modules are presented on a semester basis; and
    - the student has not withdrawn before the end of the first semester; and
    - the student has taken part in all assessment procedures required for the modules pursued that take place during or immediately after the end of the semester;then, even if there is additional assessment of the work undertaken during the semester that falls at the end of the year of study, the student can be counted as a partial completion.
  - b) *Where the course is not semesterised, if*
    - the student has not withdrawn in the first four months of attendance; and
    - the student has taken part in all assessment procedures required for all modules started in the first four months, that take place during the first four months; and
    - there is auditable evidence to show that the student was still in attendance at the end of the four months;then, even if there is additional assessment of the work undertaken during the first four months that takes place at the end of the year of study, the student can be counted as a partial completion.



## NEW ENTRANTS

13 A key predictor of the size of the HE sector for the future is the number of registrations starting an HE qualification. New entrants are defined for this survey as students registered for the first (or only) year of a prescribed HE course leading to a recognised HE qualification. This includes:

- students undertaking a foundation year (year 0) as an integrated part of the HE course;
- students re-taking the first year of a course;
- students transferring between courses, if they are registered as first year students.

Students who have already completed a foundation year should not be counted as new entrants, unless they transfer to the first year of a new course.

14 The definition includes all levels and modes of study. If a student is on a course such that the first year of the course spans two academic years, they should only be counted as a new entrant in the academic year containing the start of the first year of their programme of study.

## EXAMPLES

15 Below are some examples of how registrations should be returned. Examples iv) and v) show how non-completion and transfer rates can be estimated, though other methods may be used if institutions believe these would provide more accurate estimates.

- A student enrolls on a full-time undergraduate course that starts on 1 October 2002 and finishes on 31 January 2004. He should be included in HESES and the End of Year Monitoring (EYM) surveys 2002/03 as a full-time registration; and as a full-time registration again in HESES/EYM 2003/04 as even though he attends for less than 24 weeks, he has not changed his mode of study and is still registered as a full-time student.
- A student enrolls for a full-time PhD in April 2002 and completes the programme in March 2005. She should be counted as a registration in HESES/EYM 2001/02, HESES/EYM 2002/03 and 2003/04. She is counted three times, once for each 12 month period of full-time study, in the academic year in which she first registered and in the two subsequent academic years containing the anniversary of the first registration.
- A student enrolls for a semesterised full-time undergraduate course that normally starts on 1 October 2003 and finishes on 30 June 2005. She completes the first semester of the first year but drops out in the second semester due to personal reasons. She rejoins the course in the 2004/05 academic year and completes the whole of the first year, and then goes on to complete the second year of the course in the 2005/06 academic year. She should be returned in HESES/EYM 2003/04 as 0.5 of a full-time completed registration in Tables 4a, 4b and 5. In 2004/05 she should be returned on Tables 4a, 4b and 5 as a full-time registration, and in 2005/06 she should be returned on Tables 4a and 5 as a full-time registration.
- 45 students enrol for a full-time undergraduate degree course in mathematics that starts on 1 October 2003 and finishes on 1 July 2006 (cohort 2). In the previous year, 51 students enrolled on the course (cohort 1). Of the 51 students, 3 changed subject in November, to study physics instead of mathematics, and 1 withdrew from the course in December. For cohort 2, on Tables 4a, 4b and 5 of HESES 2003/04, assumed completed registrations in mathematics would be 41, calculated as  $45 - 3$  (i.e.  $3/51 \times 45$ )  $- 1$  (i.e.  $1/51 \times 45$ ) = 41. 3 registrations would be added to those already included for physics and 1 registration would not be included on any of the tables.
- 15 students enrol for a full-time HND in engineering that starts on 5 October 2002 and finishes on 1 July 2004. Based on data from previous years, 2 are estimated to withdraw in the first year of study. Therefore, 13 assumed completed full-time registrations are returned on HESES

2002/03. The actual number of withdrawals was 1, so 14 assumed completed registrations are returned on EYM 2002/03. Two of the 14 students who completed the first year of the full-time course decide to change their mode of study to part-time for the final half of the course. Therefore, on HESES 2003/04, 12 assumed completed registrations are returned as full-time, and 2 assumed completed registrations are returned as part-time, along with the registrations already on the part-time course.

- vi) A student enrolls for a full-time 30 month course that starts on 1 February 2004 and finishes on 31 July 2006. He should be included as a full-time registration in Tables 4a, 4b and 5 on HESES/EYM 2003/04, and again as a full-time registration in Tables 4a and 5 on HESES/EYM 2004/05 and HESES/EYM 2005/06.

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## ■ RULES FOR COUNTING CREDIT VALUES

- 1 Only credit values associated with modules, units or courses relating to registrations that are eligible to be counted as defined in Annex G, that are home and EC fundable or are domiciled in the 10 new EC countries, should be included in this return.
- 2 Credit values are used as the volume measure for funding all undergraduate and postgraduate taught provision. The numbers of credit values associated with enrolments are calculated by multiplying the total number of enrolments on each module, unit or course by the number of achievable credit values associated with the module, unit or course. For example, if 50 students are registered on a module from which 10 credit values may be achieved, the number of credit values to be recorded is 500. Credit values to be recorded are the credit values associated with the module, unit or course being pursued, not those successfully achieved.
- 3 All credit based data returned should conform to the Higher Education Credit Initiative Wales (HECIW) framework, except that the level of study should be that of the overall qualification aim and not that of the unit or module, if different. Institutions must not record more than the maximum permitted number of fundable credit values, as shown in paragraph 12 below, for each student over the course as a whole.
- 4 Where an institution has not formally allocated HECIW credit values to elements of its programmes, then notional credit values should be returned on the basis of the HECIW standard. This is 120 credit values for one academic year of HE experience for full-time undergraduates, apart from HNCs which normally have credit values in the range of 144 to 150; 180 credit values for postgraduates with one full 12 month year of HE, for example, an MSc with dissertation; and 120 credit values for postgraduate courses of less than a full 12 months, for example, a postgraduate diploma without a dissertation. In this context, it will be helpful to note HECIW's definition of the study year in terms of notional learning time: 1200 hours for undergraduates (academic year); 1800 hours for postgraduates (12 month year). (See HECIW Handbook, Specification and Guidance, paragraph 14.)
- 5 Each module or unit must be assigned to the academic year in which the module or unit started, and all credit values associated with that module or unit shown in HESES/EYM in that academic year only. In this way each credit value will be counted once only, even if the module or unit spans two academic years.
- 6 Each credit value should be ascribed to the ASC of the subject taught in the module or unit rather than the subject of the qualification aim of the student. For example, a mathematics module for business students will generally be ascribed to ASC 6, Mathematical Sciences, IT and Computing, not ASC 7, Business and Management. The ASC identified will generally correspond to the HESA module record JACS code for the subject area of study - see Annex D. However, the level of study of the credit should be assumed to be that of the qualification aim of the student.
- 7 If a course is not yet modularised, notional credit values based on the maximum numbers that can be claimed over the course as a whole should be returned, held in the ASC of the course.
- 8 Only modules essential for the award of the qualification should be counted. Optional or elective modules not essential to the award of the qualification must **not** be counted.
- 9 Credit values associated with students repeating a full year or semester on a full-time basis should be counted. However, repeat modules where the student has progressed to the next year of study must **not** be counted.

- 10 Sandwich year out modules should be recorded as 120 credit values. The numbers shown will be reduced in the funding model by multiplying by 0.5.
- 11 Where a student studying for a full-time course is also studying for a part-time course which is eligible to be counted, as described in paragraph 3 of Annex G, then the credit values relating to modules of the part-time course should also be counted.
- 12 The total numbers of credit values recorded as fundable for each course should not exceed the following:

| Course   | Fundable Credit Values                             |
|--|--|
| Professional doctorate   | 540  |
| 4 year degree (including integrated Master's)                        | 480  |
| 3 year degree, plus sandwich year out (as returned on HESES/EYM)     | 480 (to include SW as 120 credits)                 |
| 3 year degree, plus sandwich year out (as used for funding purposes) | 420 (HEFCW to apply 0.5 weighting for SW year out) |
| 3 year degree  | 360  |
| Foundation degree (with conversion module(s))                        | 240 (+36)  |
| HND  | 240  |
| HNC  | Normally between 144 and 150                       |
| Master's degree with dissertation                                    | 180  |
| Cert HE  | 120  |
| Postgraduate diploma   | 120  |
| Most minor qualifications  | 60   |

#### *Postgraduate Taught Courses with Dissertations*

- 13 Credit values relating to the dissertation element of full-time postgraduate taught courses should be returned on the full-time credit values table only.
- 14 Where the dissertation part of the postgraduate taught course starts in the same academic year as the course started, all credit values associated with the course should be returned within that academic year. For example, if a one year full-time postgraduate taught course starts in September 2003 and finishes in August 2004, and the dissertation associated with that course is started in July 2004, then a student on the course will be returned as a full-time registration on Tables 4a, 4b and 5 of HESES03 and 180 credit values will be returned on Table 1a of HESES03.
- 15 If the dissertation is started in the academic year following that in which the course was started, the credit values associated with the dissertation should be returned in the academic year in which the dissertation was started. For example, if a one year full-time postgraduate taught course starts in October 2003 and finishes in October 2004 and the dissertation associated with the course is started in August 2004, then a student on the course will be returned as a full-time registration on Tables 4a, 4b and 5 of HESES03, 120 credit values will be returned on Table 1a of HESES03, and 60 credit values, those associated with the dissertation, will be returned on Table 1a of HESES04. The student will **not** be returned as a registration on HESES04.
- 16 Students on one year full-time postgraduate taught courses with a dissertation should always be included as one full-time registration only with up to 180 credit values in total for the course, irrespective of when the dissertation is started.

## Non-completions

- 17 Where a student withdraws or drops out having completed some modules or units, only the credit values associated with those modules or units that were not completed should be included as non-completions. Credit values associated with the completed modules or units should **not** be included as non-completions. Paragraph 19 below describes how some non-completions may be returned as partial completions.
- 18 Credit values associated with modules or units where students have not taken part in the required assessment procedures but intend to complete the assessment just after the end of the year of study in order to enable them to progress to the next year or graduate, can be counted as completed **if** there is **auditable** evidence to show the student's intention. For example, credit values associated with a module where a student did not sit the end of year examination in June because of illness but instead has confirmed that he/she will attend the resit examination in August by arrangement with the institution, can be counted as completed credit values. Where assessment procedures for a module or unit have not taken place, and there is no alternative arrangement to assess the student for that particular module or unit, the credit values associated with the module or unit should be counted as a not completed.
- 19 For **full-time** courses only, credit values for non-completed modules may be returned as partially completed in the following cases:
- a) *Where the course is semesterised, if*
- all assessments due for the module during the first semester have been undertaken; then, even if there is additional assessment for the module at the end of the year of study, credit values relating to the module for the first semester can be counted as completed.
- b) *Where the course is not semesterised, if*
- all assessments due for the module in the first four months of attendance have been undertaken; and
  - there is auditable evidence that the student was still in attendance at the end of the four months;
- then, even if there is additional assessment for the module at the end of the year of study, half the credit values associated with the module can be returned as completed.

## EXAMPLES

- 20 Below are some examples of how credit values should be returned. Example v) shows how non-completion and transfer rates can be estimated, though other methods may be used if institutions believe these would provide more accurate estimates.
- i) A student enrolls for a part-time postgraduate diploma course on 1 October 2002 and completes his programme on 30 September 2004. The number of credit values associated with modules/units commenced in the period 1 October 2002 to 31 July 2003 would appear in HESES/EYM 2002/03; the credit values associated with modules/units commenced in the period 1 August 2003 to 31 July 2004 would appear in HESES/EYM 2003/04; and those associated with modules/units commencing in the period 1 August 2004 to 30 September 2004 (if any) would appear in HESES/EYM 2004/05.
- ii) A student enrolls for a part-time course on 1 June 2004 and completes the programme on 31 May 2006. The credit values to be recorded in HESES/EYM 2003/04 would be those associated with modules/units commenced between 1 June 2004 and 31 July 2005 and would be recorded in column 2 of Table 1c. Those relating to modules/units commencing between 1 August 2004 and 31 July 2005 would be recorded in column 1 of Table 1c of HESES/EYM 2004/05; and those relating to modules/units started between 1 August 2005 and 31 May 2006 would be recorded in column 1 of Table 1c of HESES/EYM 2005/06.

- iii) A student enrolls for a full-time HND on 1 October 2003 and finishes on 30 June 2005. All credit values associated with modules/units started in the period 1 October 2003 to 31 July 2004 would be recorded in HESES/EYM 2003/04 and all the credit values associated with modules/units started in the period 1 August 2004 to 30 June 2005 would be recorded in HESES/EYM 2004/05. The overall total number of fundable credit values for the course as a whole recorded in HESES/EYM 2003/04 and 2004/05 should not exceed 240 credit values.
- iv) A student enrolls on a full-time one year undergraduate diploma starting in April 2004, leading to 120 credit values in total, with 70 credit values relating to modules started before 1 August 2004, and 50 credit values relating to modules started on or after 1 August 2004. He would be returned as one full-time registration in Tables 4a, 4b and 5 of HESES/EYM 2003/04. The 70 credit values associated with modules started in the 2003/04 academic year would be returned in column 2 of Table 1a of HESES/EYM 2003/04 and the 50 credit values associated with the modules/units started in the 2004/05 academic year would be shown in column 1 of Table 1a of HESES/EYM 2004/05. He has been returned as one full-time registration, with 120 credits in total.
- v) 30 students enrol for a full-time undergraduate degree course in chemistry (ASC 3) that starts on 1 October 2003 and finishes on 1 July 2006. Based on previous year's data, 2 of the students are estimated to change course to chemical engineering (ASC 4) and 1 student is estimated to drop out halfway through the year. The modules that the students take in the first year are year-long and count for 120 credit values in total. In column 1 of Table 1a,  $30 \times 120 = 3,600$  credit values are returned in ASC 3. In column 2,  $2 \times 120 = 240$  credit values are returned as a negative number in ASC 3, and  $2 \times 120 = 240$  credit values are returned in ASC 4. In column 3, 60 credit values are returned in ASC 3. The total assumed completed credit values associated with these 30 students would be 3,300 in ASC 3 and 240 in ASC 4.
- vi) 40 students registered for a full-time economics degree course enrol on a year long econometrics module (ASC 6). Based on the previous year's data, it is estimated that 6 will transfer to a social science module (ASC 8) after 1 November, while remaining on the same economics degree course. Each module is worth 30 credit values. 1,200 credit values should be shown in ASC 6 in column 1 of Table 1a, 180 credit values should be shown in ASC 8 in column 2 of Table 1a and 180 credit values should be shown as a negative number in column 2 of ASC 6.

## ■ TABLE DESCRIPTIONS

### DIRECTLY FUNDED HEIs AND FEIs

- 1 Directly funded provision includes provision at FEIs formerly funded through the HE in FE initiative and provision at HEIs formerly funded through the phase 1 of the ITT New Innovative Provision Initiative. Provision funded through phase 2 of the ITT New Innovative Provision Initiative should be returned on Tables 1T to 3T only and excluded from Tables 1 to 7.
- 2 In all tables, franchised out students and associated credit values should be returned by the franchisor only (see Annex A, paragraphs 10 and 11).
- 3 Tables 1a, 1b and 1c correspond to the three categories of mode of study defined in Annex E. These tables are mutually exclusive and together should sum to the total number of credit values associated with home and EC fundable registrations for the academic year 2003/04. Credit values are required by ASC and level of study.

Table 1a Full-time home and EC fundable registrations for the academic year 2003/04 in terms of the credit values associated with the modules, units or courses started in the current academic year.

Table 1b Sandwich year out home and EC fundable registrations for the academic year 2003/04 in terms of credit values.

Table 1c Part-time home and EC fundable registrations for the academic year 2003/04 in terms of the credit values associated with the modules, units or courses started in the current academic year, including credit values associated with CE students, Community University of North Wales students and students on Ufi courses.

- 4 Tables 2a and 2b collect information about full-time ITT registrations between 1 August 2003 and 1 November 2003 inclusive.

Table 2a Home and EC fundable registrations in ASC 11a broken down by level of study and subject of study, together with additional columns for new entrants and numbers gaining QTS. Within the 24 secondary subjects it should be noted that:

- i. Mathematics includes Statistics;
- ii. Physical Education includes Movement Studies and Dance.

Table 2b Home and EC fundable registrations in ASC 11a from column 1 of Table 2a within Primary, Secondary Shortage and Secondary Non-shortage Education. Data are collected for each year of the course, by level of study (undergraduate or postgraduate taught). Registrations on 2 year, 3 year and 4 year courses should be identified separately for each year of the course.

- 5 Table 3 requests information on assumed completed medicine and dentistry registrations.
- Table 3 Completed home and EC fundable full-time undergraduate medicine and dentistry (ASC 1) registrations for the academic year 2003/04, by year of the course. The data returned here must, in total, match the data returned in column 1a of Table 5 in ASC 1.
- 6 Tables 4a and 4b request information on all assumed completed registrations.
- Table 4a Completed student registrations for the academic year 2003/04 by level of study, mode of study and residential status and eligibility for mainstream funding.
- Table 4b Completed student registrations who are new entrants for the academic year 2003/04 by level of study, mode of study and residential status and eligibility for mainstream funding. The data returned here are a subset of those returned in Table 4a.
- 7 Table 5 requests information on assumed completed home and EC fundable registrations.
- Table 5 Completed home and EC fundable student registrations for the academic year 2003/04 by level of study, mode of study and ASC. The data returned here must, in total, match the data returned in columns 1a, 2a and 3a of Table 4a, by level of study, for full-time, sandwich year out and part-time study respectively.
- 8 Table 6 requests information on assumed completed home and EC fundable exchange year out SOCRATES/ERASMUS registrations.
- Table 6 Completed home and EC fundable full-time undergraduate degree SOCRATES/ERASMUS registrations, on a whole year exchange out. The data returned here are a subset of those returned in Table 5.
- 9 Tables 7a, 7b and 7c request information on assumed completed credit values associated with registrations of students domiciled in the 10 countries joining the EC on 1 May 2004. A list of the countries can be found in paragraph 3 of Annex C.
- Table 7a Full-time registrations for the academic year 2003/04 in terms of the completed credit values associated with the modules, units or courses started in the current academic year by students from the 10 new EC countries listed in the table.
- Table 7b Sandwich year out registrations for the academic year 2003/04 in terms of the completed credit values associated with students from the 10 new EC countries listed in the table.
- Table 7c Part-time registrations for the academic year 2003/04 in terms of the completed credit values associated with the modules, units or courses started in the current academic year by students from the 10 new EC countries listed in the table.



## **HEIs RECEIVING FUNDING UNDER PHASE 2 OF THE ITT NEW INNOVATIVE PROVISION INITIATIVE**

- 10 Tables 1T and 2T request credit values relating to home and EC fundable registrations on phase 2 of the ITT New Innovative Provision Initiative, by course title. Table 3T requests information relating to all assumed completed registrations by mode of study, level of study and eligibility for initiative funding. Registrations and credit values funded under this initiative should not be included in Tables 1 to 7.

Table 1T Full-time home and EC fundable registrations on courses funded under phase 2 of the ITT New Innovative Provision Initiative for the academic year 2003/04 in terms of the credit values associated with the modules, units or courses that comprise the current year of the course.

Table 2T Part-time home and EC fundable registrations on courses funded under phase 2 of the ITT New Innovative Provision Initiative for the academic year 2003/04 in terms of the credit values associated with the modules, units or courses that comprise the current year of the course.

Table 3T All completed registrations on courses funded under phase 2 of the ITT New Innovative Provision Initiative for the academic year 2003/04 by level of study, mode of study and eligibility for initiative funding.

## ■ COLUMN DESCRIPTIONS OF THE TABLES

### DIRECTLY FUNDED HEIs AND FEIs

- 1 Directly funded provision includes provision at FEIs formerly funded through the HE in FE initiative and provision at HEIs formerly funded through phase 1 of the ITT New Innovative Provision Initiative. Provision funded through phase 2 of the ITT New Innovative Provision Initiative should be returned on Tables 1T to 3T only and excluded from Tables 1 to 7.
- 2 In all tables, franchised out students and associated credit values should be returned by the franchisor only (see Annex A, paragraphs 10 and 11) and included in all relevant columns.
- 3 Data returned in Tables 1a, 1b, 1c, 2a, 2b, 3, 7a, 7b and 7c must be whole numbers. Data returned in Tables 4a, 4b and 5 may be returned to one decimal place, where partial completions are included as 0.5 of a completion. However, institutions should note that where there has been apportionment of registrations between ASCs, figures must be rounded to whole numbers as described in Annex D, paragraph 5.

### Tables 1a, 1b and 1c – Full-time, Sandwich Year Out and Part-time Credit Values

- 4 These tables request data on credit values for home and EC fundable undergraduate and postgraduate taught students, but not postgraduate research students. The credit values should be returned in accordance with the guidelines set out in Annex H. Note that some students excluded from Tables 4a, 4b and 5 as non-completions may be shown as completing modules or credit values in Tables 1a, 1b and 1c. Similarly, final year students on non-standard academic year courses may be excluded from Tables 4a, 4b and 5 but credit values for modules relating to those students may be recorded in Tables 1a, 1b and 1c.
- 5 Each table has four principal columns.
- 6 **Column 1:** Numbers of credit values arising from registrations on modules, units or courses between 1 August 2003 and 1 November 2003 inclusive. Figures should be net of all known transfers, withdrawals and dropouts occurring up to 1 November 2003.
- 7 **Column 2:** Numbers of credit values arising from forecast new registrations on modules, units or courses after 1 November 2003. Figures recorded here should be predictions after allowance for transfers.
- 8 **Column 3** Numbers of credit values associated with non-completions of modules, units or courses, between 2 November 2003 and 31 July 2004 inclusive. Non-completions are defined in Annex H, paragraphs 17 to 19.
- 9 **Column 4:** This shows the overall assumed credit values to be used in the calculations of the main teaching funding arising from registrations on modules, units or courses for the academic year 2003/04. It is the sum of columns 1 and 2, minus column 3. The calculation is done automatically in the spreadsheet.
- 10 Table 1c has one additional column.
- 11 **Column 5:** Numbers of completed credit values associated with students franchised out between 1 August 2003 and 31 July 2004 inclusive. See Annex A, paragraphs 10 and 11 for more details. Credit values returned here should be net of all known or predicted transfers and non-completions, consistent with column 4, and are a subset of the data returned in column 4.

### **Table 2a – ITT (QTS) Home and EC Fundable Student Registrations (ASC 11a)**

- 12 **Column 1:** Numbers of home and EC fundable full-time registrations between 1 August 2003 and 1 November 2003 inclusive, broken down by subject of study, for ASC 11a. Figures should be net of all known transfers, withdrawals and dropouts occurring up to 1 November 2003.
- 13 **Column 2:** Numbers of home and EC fundable new entrant registrations consistent with column 1.
- 14 **Column 3:** Numbers of home and EC fundable registrations forecast to complete their studies and gain QTS at the end of the academic year 2003/04, consistent with column 1.

### **Table 2b – ITT (QTS) Home and EC Fundable Registrations by Year and Length of Course (ASC 11a)**

- 15 **Columns 1 to 4:** Home and EC fundable full-time registrations between 1 August 2003 and 1 November 2003 inclusive, broken down into Primary, Secondary Shortage and Secondary Non-shortage Education for each year of the course and by total length of the course. The data returned here must match data returned in column 1 of Table 2a.
- 16 **Column 5:** This shows the overall number of home and EC fundable full-time registrations between 1 August 2003 and 1 November 2003. It is the sum of columns 1 to 4. The calculation is done automatically in the spreadsheet.

### **Table 3 – Medicine and Dentistry Registrations by Year of Course (ASC 1)**

- 17 **Columns 1 to 7:** Home and EC fundable full-time undergraduate assumed completed registrations for the academic year 2003/04 included in ASC 1 of column 1a of Table 5 recorded by year of the course with preliminary year (year 0) students shown separately. Intercalated students registered at University of Wales College of Medicine and studying there should be shown in column 7 (registrations on intercalated year). Students returning from intercalated study should be shown in the sub-column 5b.
- 18 **Column 8:** This shows the overall number of home and EC fundable full-time undergraduate assumed completed registrations. It is the sum of columns 1 to 7. The calculation is done automatically in the spreadsheet.

### **Table 4a – Full-time, Sandwich Year Out and Part-time Registrations**

- 19 Table 4a requests data on assumed completed registrations for the academic year 2003/04 for all students by mode of study, level of study and residential status and eligibility for mainstream funding. Registrations should be returned in accordance with the guidelines set out in Annex G.
- 20 There are four principal columns.
- 21 **Column 1:** Numbers of completed full-time registrations, split into home and EC fundable, home and EC non-fundable and Island and overseas. Figures should be net of all known and predicted transfers, withdrawals and dropouts.
- 22 **Column 2:** Numbers of completed sandwich year out registrations, split into home and EC fundable, home and EC non-fundable and Island and overseas. Figures should be net of all known and predicted transfers, withdrawals and dropouts.

- 23 **Column 3:** Numbers of completed part-time registrations, split into home and EC fundable, home and EC non-fundable and Island and overseas. Figures should be net of all known or forecast transfers, withdrawals and dropouts.
- 24 **Column 4:** This shows the overall assumed number of completed registrations. It is the sum of columns 1, 2 and 3, split into home and EC fundable, home and EC non-fundable and Island and overseas. The calculation is done automatically in the spreadsheet.

#### **Table 4b - Full-time, Sandwich Year Out and Part-time New Entrant Registrations**

- 25 **Columns 1 to 4:** Numbers of completed home and EC fundable registrations as returned in Table 4a but for new entrant registrations only. The data are a subset of those returned on Table 4a.

#### **Table 5 - Full-time, Sandwich Year Out and Part-time Home and EC Fundable Registrations by ASC**

- 26 Table 5 requests data on assumed completed registrations for the academic year 2003/04 for home and EC fundable students only, by mode of study, level of study and ASC. Registrations should be returned in accordance with the guidelines set out in Annex G.
- 27 **Columns 1a to 1d:** Numbers of completed full-time home and EC fundable registrations for undergraduate degree, undergraduate non-degree, postgraduate taught and postgraduate research provision, respectively. Figures should be net of all known and predicted transfers, withdrawals and dropouts.
- 28 **Columns 2a to 2d:** Numbers of completed sandwich year out home and EC fundable registrations for undergraduate degree, undergraduate non-degree, postgraduate taught and postgraduate research provision, respectively. Figures should be net of all known and predicted transfers, withdrawals and dropouts.
- 29 **Columns 3a to 3d:** Numbers of completed part-time home and EC fundable registrations for undergraduate (not including franchised out), undergraduate franchised out, postgraduate taught and postgraduate research provision, respectively. Figures should be net of all known and predicted transfers, withdrawals and dropouts.
- 30 **Columns 4a to 4c:** This shows the overall assumed number of completed home and EC fundable registrations for undergraduate, postgraduate taught and postgraduate research provision, respectively. Column 4a is the sum of columns 1a, 1b, 2a, 2b, 3a and 3b; column 4b is the sum of columns 1c, 2c and 3c; and column 4c is the sum of columns 1d, 2d and 3d. The calculations are done automatically in the spreadsheet.

#### **Table 6 – SOCRATES/ERASMUS Registrations**

- 31 **Column 1:** Total number of assumed completed full-time home and EC fundable SOCRATES/ERASMUS exchange year out registrations for the academic year 2003/04 consistent with column 1a of Table 5.

#### **Tables 7a, 7b and 7c – Full-time, Sandwich Year Out and Part-time Credit Values for new EC countries**

- 32 These tables request data on credit values relating to undergraduate and postgraduate taught registrations, but not postgraduate research registrations, who are domiciled in the 10 new EC countries, as listed in the tables. The credit values should be returned in accordance with the guidelines set out in Annex H.

- 33 **Columns 1 to 10:** Numbers of assumed completed credit values arising from registrations on modules, units or course for the academic year 2003/04 relating to students domiciled in the 10 new EC countries, with each column collecting data for a particular country.
- 34 **Column 11:** This shows the overall assumed completed credit values for the academic year 2003/04 relating to students domiciled in the 10 new EC countries. It is the sum of columns 1 to 10. The calculations are done automatically in the spreadsheet.

## **HEIS RECEIVING FUNDING UNDER PHASE 2 OF THE ITT NEW INNOVATIVE PROVISION INITIATIVE**

- 35 Data returned in Tables 1T and 2T must be whole numbers. Data returned in Table 3T may be returned to one decimal place, where partial completions are included as 0.5 of a completion.

### **Tables 1T and 2T – Full-time and Part-time Credit Values**

- 36 Tables 1T and 2T have four principal columns. They request data on full-time and part-time credit values respectively for students funded through the initiative, by course title. The credit values should be returned in accordance with the guidelines set out in Annex H.
- 37 **Columns 1 to 4:** As described for columns 1 to 4 of Tables 1a and 1c.

### **Table 3T – Full-time and Part-time Student Registrations**

- 38 Table 3T has three principal columns and requests data on full-time and part-time assumed completed registrations for students being funded through the initiative.
- 39 **Columns 1 to 3:** As described for columns 1, 3 and 4, respectively, of Table 4a.

## ■ HESA/HESES AND HESA/EYM MAPPINGS

- 1 This annex provides mappings which HEFCW will use to analyse HESA data and provide information on a comparable basis to those collected on the HESES and EYM surveys. These mappings should be regarded as indicative **not** definitive. It should be noted that in some cases, for example, the classification of full-time sandwich year out, it is not possible to define HESES categories entirely in terms of HESA fields. In particular, where students follow non-standard academic years and patterns of study within the institution are not the same from year to year, there may be discrepancies in comparisons made.
- 2 In all cases, the HESES/EYM rules must be followed when completing the HESES/EYM returns. It should not be assumed that students fall into a particular HESES/EYM category solely on the basis of the coding of HESA fields shown in this annex. The mappings show the name of the relevant HESA field with the number of the field in brackets; those from the student record are prefixed by an S; those from the module record are prefixed by an M.

## HESES/EYM POPULATION

- 3 The following categories of students are excluded from the HESES population:

|   |  |
|---|--|
| Students not studying towards a recognised HE qualification aim or a credit that can be counted towards one | QUALAIM (S41) = 53 to 55, 63, 71 to 83, 97 to 99     |
| Students who withdraw on or before 1 November 2003  | DATELEFT (S35) ≤ 01112003 and<br>FUNDCOMP (S140) = 1 |
| Dormant, sabbatical or writing up students  | MODE (S70) = 43, 44, 51, 63, 64                      |
| Incoming exchange students  | SPCSTU (S28) = 3, 4, 5, 6, 8                         |
| Students taught wholly outside the UK   | LOCSDY (S71) = 7                                     |
| Students studying for less than 3% FTE  | STULOAD (S74) < 3                                    |
| Specific exclusions   | FUNDCOMP (S140) = 9                                  |

- 4 The following students, though in the population, will not be counted for HESES03:

|  |   |
|--|---|
| Students in their final year attending a course which follows a non-standard academic year | TYPEYR (S138) = 2 and<br>DATELEFT (S35) ≤ 31072004 and<br>DATELEFT (S35) ≤ anniversary of COMDATE (S26)<br>in 2003/04 |
|--|---|

## HESES/EYM CATEGORISATION

### Residential Status and Eligibility for Mainstream Funding

- 5 Students will be categorised into residential status and eligibility for funding as follows:

|                          |  |
|--------------------------|--|
| Home and EC fundable     | FUNDCODE (S65) = 1                             |
| Home and EC non-fundable | FUNDCODE (S65) = 2 and<br>FEEELIG (S66) = 1, 3 |
| Island and overseas      | Otherwise                                      |

## Assignment to ASCs

### Registrations

- 6 Full-time registrations will be assigned to ASCs on the basis of the JACS codes shown in SBJQA1 (S43), SBJQA2 (S44), SBJQA3 (S45) and the balance indicator shown in SJBID (S46), with the exceptions of medicine and dentistry (ASC 1) and ITT (QTS) (ASC 11a). The mapping between JACS codes and ASCs shown in Annex E will be used. Registrations can be split across ASCs and the following proportions in each ASC will assumed:

| <b>SBJQA1<br/>(S43)</b> | <b>SBJQA2<br/>(S44)</b> | <b>SBJQA3<br/>(S45)</b> | <b>SJBID<br/>(S46)</b> | Proportion assigned to ASC         |
|-------------------------|-------------------------|-------------------------|------------------------|------------------------------------|
| Completed               | Blank                   | Blank                   | Blank                  | 100% SBJQA1                        |
| Completed               | Completed               | Blank                   | 1                      | 50% SBJQA1, 50% SBJQA2             |
| Completed               | Completed               | Blank                   | 2                      | 67% SBJQA1, 33% SBJQA2             |
| Completed               | Completed               | Completed               | Blank                  | 33% SBJQA1, 33% SBJQA2, 33% SBJQA3 |

- 7 Medicine and dentistry registrations will be assigned using SBJQA1 (S43) only, as they can not be split between ASCs. ASCs will be assigned as follows:

| <b>SBJQA1 (S43)</b>    |      |
|------------------------|------|
| Pre-clinical medicine  | A100 |
| Clinical medicine      | A300 |
| Pre-clinical dentistry | A200 |
| Clinical dentistry     | A400 |

- 8 Medical and dental registrations will be further categorised as follows:

| Registrations on intercalated years | QUALAIM (S41) = 24 |
|-------------------------------------|--------------------|
| <b>YEARPRG (S72)</b>                |                    |
| Year 0                              | 00                 |
| Year 1                              | 01                 |
| Year 2                              | 02                 |
| Year 3                              | 03                 |
| Year 4                              | 04                 |

- 9 Registrations will be assigned to ASC 11a, ITT (QTS), where TTCID (S53) = 1. Registrations will be further categorised as follows:

|                      |  |
|----------------------|--|
| Primary phase        | ITTPHSC (S54) = 15, 16, 17, 18, 19   |
| Secondary phase      | ITTPHSC (S54) = 24, 25, 26<br>Subject of study will be assigned using SBJQA1 (S43) |
| Gained QTS           | OUTCOME (S146) = 1   |
| <b>YEARPRG (S72)</b> |  |
| Year 1               | 01   |
| Year 2               | 02   |
| Year 3               | 03   |
| Year 4               | 04   |

### Credits

- 10 Credit values are assigned to ASCs according to the JACS codes of the module, returned in SBJ01 (M13) and SBJ02 (M16), and the respective proportions in each, SBJPER01 (M14) and SBJPER02 (M17), using the mapping in Annex E. Modules undertaken by the HESES population are included in any comparisons and are counted in the academic year in which the module starts. The number of credit values is taken to be CRDTPTS (M9). Modules are assigned to ASCs as follows:

| <b>SBJ01 (M13)</b> | <b>SBJ02 (M16)</b> | Proportion of CRDTPTS (M9) assigned to ASC       |
|--------------------|--------------------|--|
| Completed          | Blank              | 100% SBJ01                                       |
| Completed          | Completed          | SBJPER01 (M14) to SBJ01, SBJPER02 (M17) to SBJ02 |

### **Mode of Study**

- 11 Mode of study is categorised as follows:

|                             |  |
|-----------------------------|--|
| Full-time                   | MODE (S70) = 01 or<br>MODE (S70) = 23, 24, 52, 53 and<br>FEEBAND (S67) = 02, 42      |
| Full-time sandwich year out | MODE (S70) = 23, 24, 52, 53 and<br>FEEBAND (S67) = 02, 42 and<br>LOCSDY (S71) = D, F |
| Part-time                   | Otherwise  |

### **Level of Study**

- 12 Level of study is categorised as follows:

|                          |   |
|--------------------------|---|
| Undergraduate degree     | QUALAIM (S41) = 18, 20 to 24 or<br>QUALAIM (S41) = 12, 13 and TTCID (S53) = 1           |
| Undergraduate non-degree | QUALAIM (S41) = 15, 25 to 30, 32, 33, 41 to 45,<br>51, 52, 61                           |
| Postgraduate taught      | QUALAIM (S41) = 03, 05, 07, 08, 10, 62 or<br>QUALAIM (S41) = 12, 13 and TTCID (S53) = 1 |



|                       |                                |
|-----------------------|--------------------------------|
| Postgraduate research | QUALAIM (S41) = 02, 04, 06, 14 |
|-----------------------|--------------------------------|

### New Entrants

- 13 New entrants are categorised as follows:

|              |                    |
|--------------|--------------------|
| New entrants | YEARPRG (S72) = 01 |
|--------------|--------------------|

- 14 This coding assumes that patterns of study on courses including an integrated foundation year are similar from year to year.

### Students Franchised Out

- 15 Students that are franchised out for the whole of the year are categorised as follows:

|                |                     |
|----------------|---------------------|
| Franchised out | FRNCHACT (S150) = 3 |
|----------------|---------------------|

- 16 Franchised out credit values are taken to be those associated with franchised out students.

### SOCRATES/ERASMUS Student registrations

- 17 SOCRATES/ERASMUS students on whole year exchange out are categorised as follows:

|                                    |  |
|------------------------------------|--|
| SOCRATES/ERASMUS exchange year out | SPCSTU (S28) = 7 and<br>FEEBAND (S67) = 03 |
|------------------------------------|--|

### New EC countries

- 18 Students domiciled in the 10 new EC countries, who are currently categorised as 'Island and overseas' are identified as follows:

| Country        | DOMICILE (S12) |
|----------------|----------------|
| Cyprus         | 1638           |
| Czech Republic | 1639           |
| Estonia        | 1831           |
| Hungary        | 1670           |
| Latvia         | 1832           |
| Lithuania      | 1833           |
| Malta          | 1700           |
| Poland         | 1727           |
| Slovakia       | 1850           |
| Slovenia       | 1835           |

### Registrations up to 1 November

- 19 The following registrations will be assumed to be those registrations up to the 1 November, counted on Tables 2a and 2b:

|   |   |
|---|---|
| Those who complete on or before 1 November 2003 and are on a standard academic year | DATELEFT (S35) ≤ 01112003 and<br>FUNDCOMP (S140) = 1 and<br>TYPEYR (S138) = 1 |
| Those who started on or before 1 November 2003                                      | COMDATE (S26) ≤ 01112003  |

## Completions

- 20 Registrations that are eligible to be counted on HESES/EYM are assumed to be completed as follows:

---

Registrations that completed the year of programme, or have yet to complete but not failed to complete

---

FUNDCOMP (S140) = 1, 3

- 21 This does not include partial completions and may lead to an underestimate of the number of completed registrations returned on HESES/EYM.

## Assignment of Credit Values to Columns in Tables 1a, 1b and 1c

### Column 1

- 22 Credit values for modules associated with the following registrations, will be assumed to be in column 1 of Tables 1a, 1b and 1c:

---

|   |  |
|---|--|
| Those who complete on or before 1 November 2003 and are on a standard academic year                                 | DATELEFT (S35) $\leq$ 01112003 and<br>FUNDCOMP (S140) = 1 and<br>TYPEYR (S138) = 1   |
| Those who started on or before 1 November 2003  | COMDATE (S26) $\leq$ 01112003  |
| Those on non-standard academic year courses who start their final year of study in 2002/03 and finish it in 2003/04 | DATELEFT (S35) $\leq$ 31072004 and<br>DATELEFT (S35) $\leq$ anniversary of COMDATE (S26)<br>in 2003/04 and<br>FUNDCOMP (S140) = 1 and<br>TYPEYR (S138) = 2 |

---

### Column 2

- 23 Credit values for modules associated with the following registrations, will be assumed to be in column 2 of Tables 1a, 1b and 1c:

---

|   |                            |
|---|----------------------------|
| Those who started after 1 November 2003 | COMDATE (S26) $>$ 01112003 |
|---|----------------------------|

---

### Column 4

- 24 Credit values associated with the following registrations, will be assumed to be in column 4 of Tables 1a, 1b and 1c:

---

|  |                        |
|--|------------------------|
| Countable registrations that completed the year of programme, or have yet to complete but not failed to complete | FUNDCOMP (S140) = 1, 3 |
|--|------------------------|

---

- 25 Note that where modules were completed, but the student registration was counted as a non-completion, then the credit values will not be counted as completed in the comparison. Additionally, partial non-completions will be included as non-completions. This may lead to an underestimate of the number of completed credit values returned on HESES/EYM.

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■ **WORKBOOK NOTES**

- 1 Excel workbooks containing spreadsheet versions of the tables to complete for the HESES 2003/04 return will be e-mailed to data contacts at individual institutions.
- 2 The e-mail will have one or two Excel workbooks attached depending on whether the institution has directly funded provision only or also has provision funded under the phase 2 of the ITT New Innovative Provision Initiative. Each workbook is saved in Excel 2000 and prefixed with a four character code identifying the institution, as follows.

| <b>Workbook name</b> | <b>Tables included</b> |
|----------------------|------------------------|
| ____HESES.xls        | Tables 1 to 7          |
| ____HESES(ITT).xls   | Tables 1T, 3T, 3T      |

- 3 Each table is contained in a separate worksheet within the workbook and worksheets are named after the relevant table.
- 4 If the workbooks are corrupt or unreadable please contact Iwan Jones (029 2068 2262) for assistance.
- 5 It is advisable to make a backup copy of the blank workbooks before attempting to edit any of the tables.
- 6 Institutions must not attempt to change the structure of the workbook by adding or deleting worksheets, rows or columns, or by overwriting or deleting any formulae. Worksheets contain information critical to loading of the data and it is essential that the structure of the workbook is not changed in any way.
- 7 Each workbook should be saved in Excel on completion, using the same filename and extension as that originally supplied. Names of the individual worksheets must not be changed. If the workbook is not saved in Excel 2000, institutions should ensure that the software has not used a different file extension by default.
- 8 The workbook containing Tables 1 to 7 includes a number of validation checks (see Annex M). Institutions should ensure their data pass all validation checks before the workbooks are returned.
- 9 The completed workbooks should be returned by e-mail to [hestats@elwa.ac.uk](mailto:hestats@elwa.ac.uk), and a hard copy of the tables should be returned separately by post. We will confirm receipt of e-mail returns and hard copies.

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**■ VALIDATION CHECKS**

- 1 A number of validation checks have been built into the Excel workbook containing Tables 1 to 7 (see Annex O) and these are listed in paragraphs 3 to 14 below. The validation checks can be found to the right of the corresponding tables.
- 2 If data pass a particular validation check, a validation cell above the table will read 'Validation #: OK'; if data fail, the validation cell will read 'Validation #: Failure' (# denotes the particular validation check). If there is a validation failure, the cell causing the error will read 'ERROR' and be highlighted in red in the relevant validation check to the right of the table.
- 3 In Tables 1a, 1b and 1c, if there is an entry in column 3, there must be an entry in column 1, column 2 or both columns 1 and 2.
- 4 In Tables 1a and 1b, values entered in columns 1, 2 and 3 must be whole numbers.
- 5 In Table 1c, values entered in columns 1, 2, 3 and 5 must be whole numbers.
- 6 In Table 1c, for each level and ASC, franchised out credit values (column 5)  $\leq$  total credit values (column 4).
- 7 In Table 2a for each level and ASC, new entrants (column 2)  $\leq$  registrations between 1 August and 1 November (column 1).
- 8 In Table 2a for each level and ASC, forecast registrations gaining QTS (column 3)  $\leq$  registrations between 1 August and 1 November (column 1).
- 9 In Table 2b, for each level, the Primary, Secondary Shortage and Secondary Non-shortage totals = the corresponding totals of Table 2a (column 1).
- 10 In Table 3, the total across all years (including intercalated students) = full-time undergraduate registrations shown in ASC 1, Table 5 (column 1a).
- 11 In Tables 4a, 4b and 5, all values entered must be to no more than 1 decimal place and must be a multiple of 0.5.
- 12 In Table 4b, for each mode, level, and fee status, new entrant registrations  $\leq$  corresponding total registrations in Table 4a.
- 13 In Table 5 for each mode and level, total registrations = the corresponding total home and EC fundable registrations in Table 4a.
- 14 In Table 6, total registrations  $\leq$  total undergraduate degree registrations returned in Table 5 (column 1a).
- 15 In addition to the above validation checks, some of the tables contain credibility checks, displayed beside the validation checks to the right of the tables. Institutions are invited to check and comment on instances where a CHECK message occurs.
- 16 In Tables 1a, 1b and 1c for each level of study and ASC, percentage increase/decrease between HESES02 and HESES03  $> 25\%$ , for column 4 credit values.
- 17 In Table 5, for each level of study, mode of study and ASC, percentage increase/decrease between HESES02 and HESES03  $> 25\%$ .

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## ■ USAGE OF DATA BY HEFCW

- 1 The primary reason for collecting data through the HESES survey is to provide data to inform funding allocations and policy decisions in instances where data are not yet available from other sources, for example, the HESA student record. An outline of the reasons for collecting the data on each table is given below.

### Tables 1a, 1b and 1c

- 2 Tables 1a, 1b and 1c collect data relating to credit values for all modes of study and levels of study apart from postgraduate research. Credit values collected on HESES 2003/04 are used as the basis for calculating teaching funding allocations for the 2004/05 academic year.
- 3 For full-time and sandwich provision, funding allocations are calculated separately for undergraduate degree, undergraduate non-degree and postgraduate taught levels of study. Credit values associated with home and EC fundable registrations are collected, by ASC, in these three categories.
- 4 For part-time provision, funding allocations are calculated separately for undergraduate (not franchised out), undergraduate franchised out and postgraduate taught. Credit values associated with home and EC fundable registrations are collected, by ASC, in each of these three categories.
- 5 Collecting credit values data for all ASCs ensures that HEFCW has a complete picture of the number of credit values associated with home and EC fundable registrations relating to modules for the whole of the academic year.

### Tables 2a, 2b and 3

- 6 Data collected on Table 2a are used to predict and monitor the number of teachers qualifying with QTS in each phase, level of study and subject, and to inform decisions by Government about which subjects are counted as shortage or non-shortage.
- 7 Data collected on Tables 2b and 3 are used to calculate funded numbers for full-time undergraduate and postgraduate taught ITT (QTS) courses and full-time undergraduate medicine and dentistry courses, respectively. Funded numbers for such courses are not calculated in the main funding model as for ASCs 2 to 10 and 11b; rather they are based on an intake quota set by the WAG. The data collected on this table, together with equivalent data from previous years, are used to calculate progression rates of students on such courses from year to year. These progression rates are then used in conjunction with the intake quotas to calculate the total funded numbers for the year.

### Tables 4a, 4b and 5

- 8 Tables 4a, 4b and 5 collect data relating to registrations. Table 4a collects data on all completed registrations for the year. The data are used to gain a complete picture of the size of the sector and also of the scale of provision that is not fundable by HEFCW. Table 4b collects equivalent data for new entrants only. The data in these tables are used to assess any scope for growth in funded numbers in relation to the planning numbers provided by the WAG and to predict the size of the sector in the future.
- 9 Table 5 collects data for home and EC fundable registrations only, by ASC. The data collected here are used to look at patterns in student recruitment and to provide data to inform policy about particular subject areas. The data are also used to monitor the number of credit values returned in the survey, per registration.

## **Table 6**

- 10 Data collected on Table 6 are used to calculate fee compensation for full-time undergraduate SCOCRATES/ERASMUS exchange year out students.

## **Tables 7a, 7b and 7c**

- 11 Data collected on these three tables relate to completed credit values associated with registrations of students domiciled in the 10 new EC countries (see Annex C, paragraph 3). The data are being collected to ensure that when these 10 countries join the EC on 1 May 2004, there are data available to include in the funding model. The data are collected by country so that if not all of the countries actually join the EC, data relating to only those that do join can be used. These three tables are being collected for one year only.

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PRINTED TABLES FOR COMPLETION BY ALL INSTITUTIONS DIRECTLY FUNDED  
BY HEFCW

**PRINTED TABLES FOR COMPLETION BY HEIs RECEIVING FUNDING UNDER PHASE  
2 OF THE ITT NEW INNOVATIVE PROVISION INITIATIVE**



HESES 2003/04

Table 2a: Home and EC Fundable ITT (QTS) Student Registrations

Mode: Full-time

Institution:

Code:

| Phase               | Subject                       | Level            | Registrations between                | New Entrants (of those | Forecast registrations                |
|---------------------|-------------------------------|------------------|--------------------------------------|------------------------|---------------------------------------|
|                     |                               |                  | 1 August 2003 and 1<br>November 2003 | in column 1)           | gaining QTS (of those<br>in column 1) |
|                     |                               |                  | 1                                    | 2                      | 3                                     |
| Primary Education   |                               | UG degree<br>PGT |                                      |                        |                                       |
| Secondary Education | <b>Shortage subjects:</b>     |                  |                                      |                        |                                       |
|                     | Information Technology        | UG degree<br>PGT |                                      |                        |                                       |
|                     | Design and Technology         | UG degree<br>PGT |                                      |                        |                                       |
|                     | Drama                         | UG degree<br>PGT |                                      |                        |                                       |
|                     | English                       | UG degree<br>PGT |                                      |                        |                                       |
|                     | French                        | UG degree<br>PGT |                                      |                        |                                       |
|                     | German                        | UG degree<br>PGT |                                      |                        |                                       |
|                     | Italian                       | UG degree<br>PGT |                                      |                        |                                       |
|                     | Spanish                       | UG degree<br>PGT |                                      |                        |                                       |
|                     | Other Modern Languages        | UG degree<br>PGT |                                      |                        |                                       |
|                     | Welsh                         | UG degree<br>PGT |                                      |                        |                                       |
|                     | Mathematics                   | UG degree<br>PGT |                                      |                        |                                       |
|                     | Biology                       | UG degree<br>PGT |                                      |                        |                                       |
|                     | Chemistry                     | UG degree<br>PGT |                                      |                        |                                       |
|                     | General/Integrated Science    | UG degree<br>PGT |                                      |                        |                                       |
|                     | Physics                       | UG degree<br>PGT |                                      |                        |                                       |
|                     | Other Science                 | UG degree<br>PGT |                                      |                        |                                       |
|                     | Total Shortage Subjects       | UG degree<br>PGT | 0<br>0                               | 0<br>0                 | 0<br>0                                |
|                     | <b>Non-Shortage subjects:</b> |                  |                                      |                        |                                       |
|                     | Art                           | UG degree<br>PGT |                                      |                        |                                       |
|                     | Business Studies              | UG degree<br>PGT |                                      |                        |                                       |
|                     | Geography                     | UG degree<br>PGT |                                      |                        |                                       |
|                     | History                       | UG degree<br>PGT |                                      |                        |                                       |
|                     | Music                         | UG degree<br>PGT |                                      |                        |                                       |
|                     | Physical Education            | UG degree<br>PGT |                                      |                        |                                       |
|                     | Religious Education           | UG degree<br>PGT |                                      |                        |                                       |
|                     | Other (Specify)               | UG degree<br>PGT |                                      |                        |                                       |
|                     | Total Non-shortage Subjects   | UG degree<br>PGT | 0<br>0                               | 0<br>0                 | 0<br>0                                |
| Total               |                               | UG degree<br>PGT | 0<br>0                               | 0<br>0                 | 0<br>0                                |
| Total               |                               |                  | 0                                    | 0                      | 0                                     |

Contains formulae

**HESES 2003/04**

**Table 2b: Home and EC Fundable ITT (QTS) Student Registrations**

**Mode: Full-time**

**Institution:**

**Code:**

| Level               | Phase*                 | Registrations between 1 August 2003 and 1 November 2003 (as returned in column 1 of Table 2a) |               |               |               |               |               |               |               |               |        |       |
|---------------------|------------------------|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------|-------|
|                     |                        | Year 1  |               |               |               | Year 2        |               |               | Year 3        |               | Year 4 | Total |
|                     |                        | 1 year course   | 2 year course | 3 year course | 4 year course | 2 year course | 3 year course | 4 year course | 3 year course | 4 year course |        |       |
|                     |                        | 1a  | 1b            | 1c            | 1d            | 2a            | 2b            | 2c            | 3a            | 3b            | 4      | 5     |
| Undergraduate       | Primary                |   |               |               |               |               |               |               |               |               |        | 0     |
|                     | Secondary shortage     |   |               |               |               |               |               |               |               |               |        | 0     |
|                     | Secondary non-shortage |   |               |               |               |               |               |               |               |               |        | 0     |
| Postgraduate Taught | Primary                |   |               |               |               |               |               |               |               |               |        | 0     |
|                     | Secondary shortage     |   |               |               |               |               |               |               |               |               |        | 0     |
|                     | Secondary non-shortage |   |               |               |               |               |               |               |               |               |        | 0     |

 Do not complete  
 Contains formulae

\* See Table 2a for definition of secondary shortage and non-shortage subjects

**HESES 2003/04**

**Table 3: Home and EC Fundable Undergraduate Medicine and Dentistry Registrations**

**Mode: Full-time**

**Institution:**

**Code:**

| ASC                         | Assumed completed registrations in academic year 2003/04 (as returned on Table 5) |                 |                 |                 |        |  |                 |   |       |
|-----------------------------|---|-----------------|-----------------|-----------------|--------|--|-----------------|---|-------|
|                             | Year 0<br>Total   | Year 1<br>Total | Year 2<br>Total | Year 3<br>Total | Year 4 |  | Year 5<br>Total | Registrations<br>on intercalated<br>year* | Total |
|                             |   |                 |                 |                 | Total  | Of which are<br>returners from<br>intercalated<br>year |                 |   |       |
| 1                           | 2   | 3               | 4               | 5a              | 5b     | 6  | 7               | 8   |       |
| 1a - Pre-clinical Medicine  |   |                 |                 |                 |        |  |                 |   | 0     |
| 1b - Clinical Medicine      |   |                 |                 |                 |        |  |                 |   | 0     |
| 1c - Pre-clinical Dentistry |   |                 |                 |                 |        |  |                 |   | 0     |
| 1d - Clinical Dentistry     |   |                 |                 |                 |        |  |                 |   | 0     |

 Do not complete  
 Contains formulae

\* For completion by UWCM only; number studying at UWCM.

**HESES 2003/04**

**Table 4a: Student Registrations**

**Mode: All Modes**

**Institution:**

**Code:**

| Level of study                     | Assumed completed registrations in academic year 2003/04 |              |                     |                   |              |                     |             |              |                     |             |              |                     |
|------------------------------------|--|--------------|---------------------|-------------------|--------------|---------------------|-------------|--------------|---------------------|-------------|--------------|---------------------|
|                                    | Full-time  |              |                     | Sandwich Year Out |              |                     | Part-time   |              |                     | Total       |              |                     |
|                                    | Home and EC  |              | Island and overseas | Home and EC       |              | Island and overseas | Home and EC |              | Island and overseas | Home and EC |              | Island and overseas |
|                                    | Fundable   | Non-fundable |                     | Fundable          | Non-fundable |                     | Fundable    | Non-fundable |                     | Fundable    | Non-fundable |                     |
| 1a                                 | 1b   | 1c           | 2a                  | 2b                | 2c           | 3a                  | 3b          | 3c           | 4a                  | 4b          | 4c           |                     |
| Undergraduate degree               |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate non-degree           |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate (not franchised out) |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate franchised out       |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate total                | 0  | 0            | 0                   | 0                 | 0            | 0                   | 0           | 0            | 0                   | 0           | 0            | 0                   |
| Postgraduate taught                |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Postgraduate research              |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Total                              | 0  | 0            | 0                   | 0                 | 0            | 0                   | 0           | 0            | 0                   | 0           | 0            | 0                   |

Do not complete  
Contains formulae

Each sandwich year out registration is counted as 1.

**HESES 2003/04**

**Table 4b: New Entrants**

**Mode: All Modes**

**Institution:**

**Code:**

| Level of study                     | Assumed completed new entrant registrations in academic year 2003/04 |              |                     |                   |              |                     |             |              |                     |             |              |                     |
|------------------------------------|--|--------------|---------------------|-------------------|--------------|---------------------|-------------|--------------|---------------------|-------------|--------------|---------------------|
|                                    | Full-time  |              |                     | Sandwich Year Out |              |                     | Part-time   |              |                     | Total       |              |                     |
|                                    | Home and EC  |              | Island and overseas | Home and EC       |              | Island and overseas | Home and EC |              | Island and overseas | Home and EC |              | Island and overseas |
|                                    | Fundable   | Non-fundable |                     | Fundable          | Non-fundable |                     | Fundable    | Non-fundable |                     | Fundable    | Non-fundable |                     |
| 1a                                 | 1b   | 1c           | 2a                  | 2b                | 2c           | 3a                  | 3b          | 3c           | 4a                  | 4b          | 4c           |                     |
| Undergraduate degree               |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate non-degree           |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate (not franchised out) |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate franchised out       |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Undergraduate total                | 0  | 0            | 0                   | 0                 | 0            | 0                   | 0           | 0            | 0                   | 0           | 0            | 0                   |
| Postgraduate taught                |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Postgraduate research              |  |              |                     |                   |              |                     |             |              |                     | 0           | 0            | 0                   |
| Total                              | 0  | 0            | 0                   | 0                 | 0            | 0                   | 0           | 0            | 0                   | 0           | 0            | 0                   |

Do not complete  
Contains formulae

Each sandwich year out registration is counted as 1.

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Table 5: Home and EC Fundable Student Registrations

Mode: All Modes

Institution:

Code:

| ASC  | Assumed completed registrations in academic year 2003/04 |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       |               |                     |                       |
|--|--|--------------------------|---------------------|-----------------------|----------------------|--------------------------|---------------------|-----------------------|------------------------------------|------------------------------|---------------------|-----------------------|---------------|---------------------|-----------------------|
|  | Full-time  |                          |                     |                       | Sandwich Year Out    |                          |                     |                       | Part-time                          |                              |                     |                       | Total         |                     |                       |
|  | Undergraduate degree                                     | Undergraduate non-degree | Postgraduate taught | Postgraduate research | Undergraduate degree | Undergraduate non-degree | Postgraduate taught | Postgraduate research | Undergraduate (not franchised out) | Undergraduate franchised out | Postgraduate taught | Postgraduate research | Undergraduate | Postgraduate taught | Postgraduate research |
|  | 1a   | 1b                       | 1c                  | 1d                    | 2a                   | 2b                       | 2c                  | 2d                    | 3a                                 | 3b                           | 3c                  | 3d                    | 4a            | 4b                  | 4c                    |
| 1 Clinical and Pre-clinical Medicine and Dentistry |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 2 Subjects and Professions Allied to Medicine      |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 3 Science  |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 4 Engineering and Technology                       |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 5 Built Environment                                |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 6 Mathematical Sciences, IT and Computing          |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 7 Business and Management                          |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 8 Social Sciences                                  |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 9 Humanities                                       |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 10 Art, Design and Performing Arts                 |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 11aa Education ITT (QTS) Primary                   |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 11ab1 Education ITT (QTS) Secondary Shortage       |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 11ab2 Education ITT (QTS) Secondary Non-shortage   |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| 11b Education (Non-QTS)                            |  |                          |                     |                       |                      |                          |                     |                       |                                    |                              |                     |                       | 0             | 0                   | 0                     |
| Total  | 0  | 0                        | 0                   | 0                     | 0                    | 0                        | 0                   | 0                     | 0                                  | 0                            | 0                   | 0                     | 0             | 0                   | 0                     |

Contains formulae

Each sandwich year out registration is counted as 1.

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**Table 6: Home and EC Fundable Undergraduate SOCRATES/ERASMUS Exchange Year Out Registrations**

**Mode: Full-time**

**Institution:**

**Code:**

|   | Assumed completed registrations<br>in academic year 2003/04<br>(as returned on Table 5) |
|---|---|
| SOCRATES/ERASMUS exchange year out students | 1   |

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Table 7a: Credit values associated with new EC countries

Mode: Full-time

Institution:

Code:

| ASC  | Level                                 | Assumed Completed Credit Values in Academic Year 2003/04 |                |         |         |        |           |       |        |          |          |       |   |
|--|---------------------------------------|--|----------------|---------|---------|--------|-----------|-------|--------|----------|----------|-------|---|
|  |                                       | 1  | 2              | 3       | 4       | 5      | 6         | 7     | 8      | 9        | 10       | 11    |   |
|  |                                       | Cyprus   | Czech Republic | Estonia | Hungary | Latvia | Lithuania | Malta | Poland | Slovakia | Slovenia | Total |   |
| ASC 1<br>Clinical & Pre-clinical Subjects          | 1a: Pre-clinical Medicine             | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | 1b: Clinical Medicine                 | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | UG non-degree                         |  |                |         |         |        |           |       |        |          |          | 0     |   |
|  | PGT                                   |  |                |         |         |        |           |       |        |          |          | 0     |   |
|  | 1c: Pre-clinical Dentistry            | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | UG non-degree                         |  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | PGT                                   |  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | 1d: Clinical Dentistry                | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | UG non-degree                         |  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | PGT                                   |  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 2<br>Subjects & Professions Allied to Medicine |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 3<br>Science                                   |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 4<br>Engineering & Technology                  |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 5<br>Built Environment                         |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 6<br>Mathematical Sciences, IT and computing   |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 7<br>Business & Management                     |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 8<br>Social Sciences                           |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 9<br>Humanities                                |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 10<br>Art, Design and Performing Arts          |                                       | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 11<br>Education                                | 11a: ITT (QTS) Primary                | UG   |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | 11a: ITT (QTS) Secondary shortage     | UG   |                |         |         |        |           |       |        |          |          |       | 0 |
|  |                                       | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | 11a: ITT (QTS) Secondary non-shortage | UG   |                |         |         |        |           |       |        |          |          |       | 0 |
|  | PGT                                   |  |                |         |         |        |           |       |        |          |          | 0     |   |
|  | 11b: Non-QTS                          | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | UG non-degree                         |  |                |         |         |        |           |       |        |          |          |       | 0 |
|  | PGT                                   |  |                |         |         |        |           |       |        |          |          |       | 0 |
| Total  |                                       | UG degree  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     | 0 |
|  |                                       | UG non-degree  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     | 0 |
|  |                                       | PGT  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     | 0 |
| Total  |                                       | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     | 0 |

Contains formulae



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Table 7b: Credit values associated with new EC countries

Mode: Sandwich Year Out

Institution:

Code:

| ASC                                       | Level                                     | Assumed Completed Credit Values in Academic Year 2003/04 |                |         |         |        |           |       |        |          |          |       |   |
|---|---|--|----------------|---------|---------|--------|-----------|-------|--------|----------|----------|-------|---|
|   |   | 1  | 2              | 3       | 4       | 5      | 6         | 7     | 8      | 9        | 10       | 11    |   |
|   |   | Cyprus   | Czech Republic | Estonia | Hungary | Latvia | Lithuania | Malta | Poland | Slovakia | Slovenia | Total |   |
| ASC 1<br>Clinical & Pre-clinical Subjects | 1a: Pre-clinical Medicine                 | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
|   | 1b: Clinical Medicine                     | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
|   | 1c: Pre-clinical Dentistry                | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
|   | 1d: Clinical Dentistry                    | UG degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          |       | 0 |
|   |   | PGT  |                |         |         |        |           |       |        |          |          |       | 0 |
| ASC 2                                     | Subjects & Professions Allied to Medicine | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 3                                     | Science                                   | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 4                                     | Engineering & Technology                  | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 5                                     | Built Environment                         | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 6                                     | Mathematical Sciences, IT and computing   | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 7                                     | Business & Management                     | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 8                                     | Social Sciences                           | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 9                                     | Humanities                                | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 10                                    | Art, Design and Performing Arts           | UG degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | UG non-degree  |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
| ASC 11<br>Education                       | 11a: ITT (QTS) Primary                    | UG   |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
|   | 11a: ITT (QTS) Secondary shortage         | UG   |                |         |         |        |           |       |        |          |          | 0     |   |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |   |
|   | 11a: ITT (QTS) Secondary non-shortage     | UG   |                |         |         |        |           |       |        |          |          | 0     |   |
| PGT                                       |   |  |                |         |         |        |           |       |        |          | 0        |       |   |
| 11b: Non-QTS                              | UG degree                                 |  |                |         |         |        |           |       |        |          | 0        |       |   |
|   | UG non-degree                             |  |                |         |         |        |           |       |        |          | 0        |       |   |
|   | PGT                                       |  |                |         |         |        |           |       |        |          | 0        |       |   |
| Total                                     | UG degree                                 | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |   |
|   | UG non-degree                             | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |   |
|   | PGT                                       | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |   |
| Total                                     |   | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |   |

Contains formulae

Sandwich Year Out are counted at 120 credit values per registration.

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Table 7c: Credit values associated with new EC countries

Mode: Part-time

Institution:

Code:

| ASC   | Level                                     | Assumed Completed Credit Values in Academic Year 2003/04 |                |         |         |        |           |       |        |          |          |       |
|---|---|--|----------------|---------|---------|--------|-----------|-------|--------|----------|----------|-------|
|   |   | 1  | 2              | 3       | 4       | 5      | 6         | 7     | 8      | 9        | 10       | 11    |
|   |   | Cyprus   | Czech Republic | Estonia | Hungary | Latvia | Lithuania | Malta | Poland | Slovakia | Slovenia | Total |
| ASC 1<br>Clinical &<br>Pre-clinical<br>Subjects | 1a: Pre-clinical Medicine                 | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
|   | 1b: Clinical Medicine                     | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
|   | 1c: Pre-clinical Dentistry                | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
|   | 1d: Clinical Dentistry                    | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 2   | Subjects & Professions Allied to Medicine | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 3   | Science                                   | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 4   | Engineering & Technology                  | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 5   | Built Environment                         | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 6   | Mathematical Sciences, IT and computing   | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 7   | Business & Management                     | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 8   | Social Sciences                           | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 9   | Humanities                                | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 10  | Art, Design and Performing Arts           | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| ASC 11<br>Education                             | 11a: ITT (QTS) Primary                    | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
|   | 11a: ITT (QTS) Secondary shortage         | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
|   | 11a: ITT (QTS) Secondary non-shortage     | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
|   | 11b: Non-QTS                              | UG (not franchised out)                                  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | UG franchised out  |                |         |         |        |           |       |        |          |          | 0     |
|   |   | PGT  |                |         |         |        |           |       |        |          |          | 0     |
| Total   | UG (not franchised out)                   | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |
|   | UG franchised out                         | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |
|   | PGT                                       | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |
| Total   |   | 0  | 0              | 0       | 0       | 0      | 0         | 0     | 0      | 0        | 0        | 0     |

Contains formulae