

## Supplementary Capital Funding for Learning and Teaching and IT Infrastructure 2002-03

To: Heads of higher education institutions in  
Wales

Summary: This Circular announces supplementary  
capital funding allocations for learning and  
teaching and IT infrastructure for 2002-03.

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## ■ INTRODUCTION

- 1 This Circular announces supplementary capital funding allocations for learning and teaching and IT infrastructure for 2002-03.

## ■ BACKGROUND

- 2 The Welsh Assembly Government has provided the Council with additional in-year funding of £6 million for 2002-03. The Council has agreed that this should be made available as supplementary capital funding for learning and teaching and IT infrastructure.

- 3 The Council's indicative budget for 2004-05 and 2005-06 shows a decrease in the capital funding line. The Council has agreed that its capital funding for research for those years should be maintained at existing levels in order to avoid reducing its contribution to the Science Research Investment Fund at a time when other funders are increasing theirs. Consequently, the effect of any reduction to the capital funding line for 2004-05 and 2005-06 will necessarily fall on learning and teaching and IT infrastructure. The provision of additional capital funding for learning and teaching and IT infrastructure at this stage is intended to help offset the potential reductions which have been signalled for the future.

## ■ USE OF FUNDING

- 4 The supplementary funding is being made available on the same basis as the original capital funding for learning and teaching and IT infrastructure for 2002-03 and 2003-04, announced in Circular W01/71HE. As with the original funding, institutions have discretion to employ their allocations flexibly in support of developments and enhancements to the learning and

teaching and IT infrastructure which are consistent with their wider institutional strategies in those areas. Institutions will, however, wish to give particularly careful consideration to the possibility of using funding from this source to help them to fulfil their statutory responsibilities under the Disability Discrimination Act.

- 5 Although not intended as an exhaustive list, areas of activity which institutions might wish to support from their supplementary allocations could again include one or more of the following:

- infrastructure to support institutions' disability provision programmes and ensure compliance with the requirements of the Disability Discrimination Act
- estates work to improve the quality of the learning and teaching environment
- further enhancement of management information systems, campus communications networks, wide area networks and managed learning environments
- equipment for learning and teaching activities within the institution and/or, in the context of widening access, in outreach centres
- provision of additional studios or other enhancements to the sector-wide video services network.

## ■ ALLOCATION METHOD

- 6 Following the Council's practice in the distribution of earlier tranches of capital funding for learning and

teaching, the funding has been allocated in proportion to institutions' total formula driven funding for teaching for 2002/03. In order to avoid undue concentration of funding in a restricted number of institutions, a maximum level of award has been applied. This has been set at £950k.

- 7 The allocations are shown at **Annex A**.

#### ■ **RELEASE OF ALLOCATIONS**

- 8 The allocations will be released before the end of March 2003. The Council will, however, wish to know how institutions propose to use their funding and, to this end, will require a statement of their expenditure intentions. This statement should be provided by completing the pro forma shown at **Annex B**. An electronic version of the pro forma can be downloaded from the publications section of Council's website (<http://www.elwa.ac.uk>), where it will be available alongside this Circular.

- 9 Whilst it is not intended that the statement of expenditure intentions should be elaborate, it is important that it should be sufficiently specific to provide the Council with a clear understanding of institutions' plans. Attention is drawn to the notes of guidance on completion of the pro forma which are provided at **Annex C**.

#### ■ **MONITORING**

- 10 Allocations should be spent in full by July 2004. Institutions will be asked at that point to provide confirmation of expenditure, together with a brief statement of the benefits derived from the funding.

#### ■ **RESPONSES AND FURTHER INFORMATION**

- 11 Institutions should submit their statement of expenditure intentions to the Council by **Friday, 2 May 2003**. It should be addressed to Linda Tiller, Senior Strategic Projects Manager, Higher Education Funding Council for Wales, Linden Court, The Orchards, Ilex Close, Llanishen, Cardiff CF14 5DZ.

- 12 Any queries arising from this Circular should also be directed to Linda Tiller (029 2068 2228; [TillerL@elwa.ac.uk](mailto:TillerL@elwa.ac.uk)).

## ANNEX A

**SUPPLEMENTARY CAPITAL FUNDING FOR  
LEARNING AND TEACHING AND IT INFRASTRUCTURE 2002-03**

**ALLOCATIONS**

INSTITUTION	2002/03 TEACHING FUNDING £	SUPPLEMENTARY CAPITAL FUNDING ALLOCATIONS £
University of Glamorgan	35,994,546	950,000
University of Wales, Aberystwyth	21,003,658	586,849
University of Wales, Bangor	19,563,519	546,610
Cardiff University	42,959,076	950,000
University of Wales, Lampeter	4,095,678	114,434
University of Wales Swansea	22,710,244	634,531
University of Wales College of Medicine	9,881,082	276,080
University of Wales Institute, Cardiff	20,754,134	579,876
University of Wales College, Newport	15,553,672	434,574
North East Wales Institute	12,435,483	347,451
Swansea Institute of Higher Education	11,229,429	313,753
Trinity College, Carmarthen	4,841,566	135,275
Royal Welsh College of Music and Drama	4,673,084	130,567
<b>Total</b>	<b>225,695,171</b>	<b>6,000,000</b>

## HIGHER EDUCATION FUNDING COUNCIL FOR WALES

SUPPLEMENTARY CAPITAL FUNDING FOR LEARNING AND TEACHING AND IT INFRASTRUCTURE 2002-03  
STATEMENT OF EXPENDITURE INTENTIONS

DESCRIPTION OF PROPOSED DEVELOPMENT	EQUIPMENT TO BE PURCHASED/WORK TO BE UNDERTAKEN	EXPENDITURE BREAKDOWN £
<i>Sub Total</i>		
<i>Sub Total</i>		
<i>Sub Total</i>		
<b>TOTAL</b>		

*Continue on separate sheets if required*

**SUPPLEMENTARY CAPITAL FUNDING FOR LEARNING AND TEACHING AND IT  
INFRASTRUCTURE 2002-03**

**NOTES OF GUIDANCE ON  
COMPLETION OF STATEMENT OF EXPENDITURE INTENTIONS**

- 1 The following guidance is intended to help institutions ensure that the information submitted is sufficient for the Council's purposes, thereby minimising the need for any requests for supplementary information or clarification.

*Column 1: Description of Proposed Development*

- 2 Please describe, in general terms, how the funding will be used. Please indicate the purpose/benefits of the expenditure where these are not self-evident.
- 3 Where the expenditure forms part of a wider plan, or builds on earlier developments supported from HEFCW's capital funding, it would be helpful if this could be indicated.

*Column 2: Equipment to be Purchased/Work to be Undertaken*

- 4 Please itemise the equipment to be purchased and/or the estates or other work to be undertaken. It is important that the information provided should:
- be sufficiently **specific** and detailed to provide the Council with a clear understanding of how the funding will be used.
  - be **quantified**. For example, if it is intended to purchase additional PCs, the anticipated number of PCs should be stated; similarly, if it is intended to upgrade audio visual facilities in teaching rooms, the anticipated number of rooms to be upgraded should be specified.

*Column 3: Expenditure Breakdown*

- 5 Column 3 should show the total cost of each proposed development. Additionally, in the case of developments for which more than one element of expenditure is listed in column 2, a corresponding breakdown of expenditure should be provided in column 3.