

To: Heads of higher education institutions in Wales

Reference: W03/05HE

Date: 28 January 2003

Response By: No response required

Further Information: jonesk@elwa.ac.uk

PRIMARY ITT INTAKE TARGETS 2003/04

I wrote to you on 20 December 2002 giving sectoral intake targets for both primary and secondary provision in 2003/04 (W02/83HE refers).

This circular also confirmed that the Minister for Education and Lifelong Learning has considered the issues surrounding the intake for Primary education carefully and concluded that there should not be any changes to the Primary intake targets for the 2003/04 academic year.

I am now writing to inform you of the Primary intake targets for your institution for 2003/04 which are set out in **Annex A** to this letter, together with those for other institutions making Primary phase provision. Following the Council's usual practice, the allocations have been calculated on a pro rata basis to last year's target figures (not actual enrolments).

The Council's policy, first announced in Circular W96/73HE (*Initial Teacher Training - Future Primary Intake Targets and 3-year BEd Arrangements*, 28 August 1996) currently specifies that over-recruitment of more than 10% against institutional intake targets in two consecutive years will result in an automatic penalty of 5% reduction in the planned intake target for that institution for the following year.

No penalty has been applied this year since, according to verified HESES data, no institution over-recruited by more than 10% in 2001/02 and 2002/03. Thus the allocations are identical to those published last year for 2002/03.

However, as notified in Circular W02/83HE, at the request of Welsh Assembly Government officers, the over-recruitment margin allowed against each of undergraduate and postgraduate targets has been altered from 10% to 5%. This will be implemented in 2003/04. This means that the penalty to be imposed on intake targets to be allocated for 2004/05 will take into

account over-recruitment to 2002/03 and 2003/04 intakes. Where this exceeds 5% in both years, the penalty will be applied. Thus, any institution which has exceeded 5% over-recruitment in 2002/03 HESES will need to ensure that recruitment is no greater than 5% (or 5 students, whichever is the greater) above the targets attached in Annex A.

These arrangements continue to allow for one year of abnormal recruitment. However, if institutions are seen to be using this allowance to over-recruit in alternate years, the penalty arrangements will be re-visited.

PHILIP GUMMETT

ANNEX A**HEFCW PRIMARY ITT INTAKE ALLOCATIONS 2003/04**

INSTITUTION	UG	PG	Total
University of Wales Institute, Cardiff	122	93	215
University of Wales College, Newport	100	39	139
North East Wales Institute	81	0	81
Swansea Institute of Higher Education	96	0	96
Trinity College Carmarthen	134	75	209
University of Wales, Aberystwyth	0	124	124
University of Wales, Bangor	122	62	184
University of Wales, Swansea	0	102	102
Totals	655	495	1150