

HEFCW Audit and Risk Assurance Committee Vacancy for an independent member

The Higher Education Funding Council for Wales (HEFCW) is looking for a new independent member for its Audit and Risk Assurance Committee.

What the Committee does

The Audit and Risk Assurance Committee has a key role in monitoring the adequacy and effectiveness of the corporate governance, internal control and risk management arrangements of both HEFCW and higher education providers in Wales on behalf of the HEFCW Council. This includes regular assessments of the financial sustainability and risk profiles of each higher education provider and of the higher education sector as a whole.

The Committee normally meets four times a year at HEFCW's office in Bedwas, Caerphilly. Each meeting is held during normal office hours and typically lasts three hours. In addition to attending the meetings, you will need to commit time to reading the meeting papers and background information.

Further details of the Committee's [membership and remit](#) are available on our website (www.hefcw.ac.uk).

The role

You will bring an independent, external perspective and provide a support and challenge function to the work of the Committee.

Ideally you will have experience in regulation, financial management, auditing or risk management, in either the public or private sectors. Some of this experience having been gained within the higher education sector would be useful.

As a member of a HEFCW committee, you will be expected to abide by the principles set out in the [Code of Practice for Members of HEFCW](#). You will also be required to declare all of your relevant interests by completing a declaration of interests form, the details of which will be made public via HEFCW's website.

Unfortunately, current employees or governors of institutions in receipt of HEFCW funding and/or institutions subject to HEFCW's regulatory requirements would be considered to have a conflict of interest that would seriously impede their ability to function as a member of the Committee, and therefore are discouraged from applying for this vacancy.

Terms of appointment

The position is for a fixed-term period of three years. The role is unpaid, although we pay [travel and subsistence expenses](#).

To find out more about the role or the work of the Committee, please contact Dale Hall, Council Secretary (dale.hall@hefcw.ac.uk; Tel. 029 2085 9665).

Applications

HEFCW believes diversity improves decision making and we welcome enquiries from all sections of the community. We are particularly interested in receiving applications from individuals currently underrepresented on the Committee, including female, disabled, BME, LGBT+ and BME applicants. All applications will be treated the same and appointments will be made on merit. We welcome applications and correspondence in both Welsh and English.

In line with data protection legislation, details of unsuccessful applicants, including CVs, will be retained for no longer than is necessary for the purposes of processing this application. Your written consent will be sought if HEFCW wishes to retain your details for future applications.

If you believe you have the knowledge and expertise to add value as a member of our Audit and Risk Assurance Committee, please send a **one page application statement addressing the requirements of the role, along with your CV and the [equalities monitoring form](#)**, by 3 November 2018:

By email:

dale.hall@hefcw.ac.uk

By post:

Dale Hall
Council Secretary
HEFCW
Tŷ Afon
Bedwas Road
Bedwas
Caerphilly
CF83 8WT