

**Development of EMS - current position**

*[Please expand spaces as appropriate]*

1 Does your institution currently have an established, accredited and operational environmental management system?

Yes

No

1.1 If the answer to the above is yes,  
a) does this relate to the whole of the institution?

Yes

No

b) does this relate to all services?

Yes

No

1.2 Please provide details of any accreditations and/or standards which you will be seeking to achieve in the future.

2 Has an environmental audit been carried out?

Yes

No

2.1 If the answer to the above is yes, please state when this was done and attach a copy of appropriate documentation to this questionnaire.

3 Do you currently have an environmental improvement plan or similar action plan in place? If the answer is yes, please attach a copy of the plan to this questionnaire.

Yes

No

4 Do you engage with students, suppliers and the local community regarding sustainability issues?

Yes

No

4.1 If the answer to the above is yes,

a) how is this achieved?

b) what steps will you take to develop this further

5 Do you use any metrics to monitor and assess progress on environmental sustainability?

Yes

No

5.1 If the answer is yes, please describe the metrics used:

5.2 Please describe any additional metrics which you are planning to use:

6 What are your current aspirations for environmental sustainability?

6.1 What are the timescales associated with these aspirations?

6.2 How are these aspirations communicated to staff, students and the wider public?

6.3 How do you propose to further develop communication of these aspirations?

7 Describe how environmental sustainability is led and reported on within your existing management structures:

7.1 How does your institution engage senior management in this process?

Please return to [chris.cowburn@hefcw.ac.uk](mailto:chris.cowburn@hefcw.ac.uk) by 7 November 2008, enclosing the attachments requested in questions 2 and 3.