

Meeting  
29/01/10

Agenda Item  
18

Reference No  
HEFCW/10/12

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## **1 Issue**

The purpose of the paper is to give Members a longer range view of Council business (highlighting the strategic discussion items which are likely to be the main items for discussion at each meeting) and thereby to give Members a chance to comment and shape the forward agenda.

## **2 Rationale for paper**

- 2.1 This paper is a standing information item with effect from December 2008 Council meeting, as agreed at the meeting of Council 23 October 2008.

## **3 Recommendation**

- 3.1 The Council is invited to:
- i. Note the Forward Business Plan for the Council meetings to be held March to September 2010 attached at **Annex A**.

## **4 Timing for decisions**

- 4.1 The Plan will allow for consideration of the business of the Council over future meetings and allow Members an opportunity to comment upon future agendas.

## **5 Council members' interests**

- 5.1 No conflicts of interests have been declared in advance of the meeting.

## **6 Further information**

contact Niina Hammond (Tel 029 2068 2252; E-mail:  
[Niina.Hammond@hefcw.ac.uk](mailto:Niina.Hammond@hefcw.ac.uk))

## **7 Background**

- 7.1 This paper provides in table form the agenda items, where known, for the forthcoming four Council meetings. These have been divided into discussion, approval and information items. Also included is a '*Strategic Discussion*' cell to allow advance notice of issues of major strategic importance which the Council plan to cover on those dates.

## **8 Financial implications**

- 8.1 This paper has no financial implications.

## **9 Communications implications**

- 9.1 This paper allows for easily-presented communication to Council members of forthcoming Council issues. This may also prove of value if members are to be absent from meetings but wish to contribute in advance.

## **10 Diversity and Equal Opportunities implications**

- 10.1 This paper has no implications for age, disability, gender, race, religious belief, sexual orientation or the Welsh language.

## **11 Risk Assessment**

RISK	ACTION TO ADDRESS RISK
Future Council agendas are not planned well enough in advance	Members are provided sufficient time to prepare for deliberations.