

Amendments to Standing Orders for the Conduct of  
Council Business

**Disclosable**

Meeting  
08/05/09

Agenda Item  
14

Reference No  
HEFCW/09/39

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**1 Issue**

This paper invites the Council to approve amendments made to the list of committee names at 11.1 of the *Standing Orders for the Conduct of Council Business* following the recent review of committees. There are no proposed changes to the application of the Standing Orders.

**2 Rationale for paper**

Standing Order 14.1 states that:

Proposals for variations to Standing Orders may only be considered by the Council following the submission of a paper duly notified to the Council.

**3 Recommendation**

The Council is invited to:

- i. Approve the proposed amendments to its *Standing Orders for the Conduct of Council Business*, **(Annex A)**

**4 Timing for decisions**

The recent review of Council committees has required amendment of the committee names listed at Standing Order 11.1.

**5 Council members' interests**

No Council member has declared any further interests to those set out in the Register of members' interests which are of specific relevance to the matters covered in this paper.

**6 Further information**

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## 7 Background

- 7.1 At its December meetings, Council traditionally reviews its *Standing Orders for the Conduct of Council Business*.

At its December 2008 meeting, it was noted that section:

**11.0 – Council committees** – would need to be updated following Council's approval of the revised Committee structure.

## 8 Financial implications

There are no financial expenditure implications for the Council of agreeing to the recommendations in this paper.

## 9 Communications implications

The Council is committed through its Publication Scheme to publish information on its corporate governance arrangements. The Council's *Standing Orders* are published on the Council's website.

## 10. Diversity and Equal Opportunities implications

10. In accordance with HEFCW's Equality Impact Assessment Guidance, the Council's corporate governance documents will be assessed for any potential impact on each equality strand (disability, gender, race, religious belief or sexual orientation etc.) and also for any Welsh language implications.

## 11. Risk Assessment

RISK	ACTION TO ADDRESS RISK
Council's corporate governance arrangements not documented, monitored or further developed to reflect relevant changes leading to potential breach of MS/FM with the Assembly and reputational damage	<ul style="list-style-type: none"><li>• Council has in place Standing Orders for Conduct of Council Business</li><li>• Corporate governance documents and arrangements regularly reviewed by Council, and by internal audit.</li></ul>