

Meeting
23/10/09

Agenda Item
17

Reference No
HEFCW/09/91

1 Issue

The purpose of the paper is to give Members a longer range view of Council business (highlighting the strategic discussion items which are likely to be the main items for discussion at each meeting) and thereby to give Members a chance to comment and shape the forward agenda.

2 Rationale for paper

- 2.1 This paper is a standing information item with effect from December 2008 Council meeting, as agreed at the meeting of Council 23 October 2008.

3 Recommendation

- 3.1 The Council is invited to:
- i. Note the Forward Business Plan for the Council meetings to be held December 2009 to May 2010 attached at **Annex A**.

4 Timing for decisions

- 4.1 The Plan will allow for consideration of the business of the Council over future meetings and allow Members an opportunity to comment upon future agendas.

5 Council members' interests

- 5.1 No conflicts of interests have been declared in advance of the meeting.

6 Further information

contact Niina Hammond (Tel 029 2068 2252; E-mail:
Niina.Hammond@hefcw.ac.uk)

7 Background

- 7.1 This paper provides in table form the agenda items, where known, for the forthcoming four Council meetings. These have been divided into discussion, approval and information items. Also included is a '*Strategic Discussion*' cell to allow advance notice of issues of major strategic importance which the Council plan to cover on those dates.

8 Financial implications

- 8.1 This paper has no financial implications.

9 Communications implications

- 9.1 This paper allows for easily-presented communication to Council members of forthcoming Council issues. This may also prove of value if members are to be absent from meetings but wish to contribute in advance.

10 Diversity and Equal Opportunities implications

- 10.1 This paper has no implications for age, disability, gender, race, religious belief, sexual orientation or the Welsh language.

11 Risk Assessment

RISK	ACTION TO ADDRESS RISK
Future Council agendas are not planned well enough in advance	Members are provided sufficient time to prepare for deliberations.