

Meeting	Agenda Item	Reference No
07/12/07	21	HEFCW/07/113

1 Issue

- 1.1 The purpose of this paper is to present to the Council the minutes of the Human Resources Committee meeting held on 11 October 2007.

2 Corporate Planning Implications / Rationale for paper

- 2.1 The Terms of Reference for the Human Resources Committee of the Higher Education Funding Council for Wales require that the minutes of the Human Resources Committee meetings shall be submitted to the Council.

3 Recommendation(s)

- 3.1 The Council is invited to:
- i. Receive the confirmed minutes of the Human Resources Committee Meeting of 11 October 2007.

4 Timing for decisions

- 4.1 There are no timing decisions resulting from this paper.

5 Council members' interests

- 5.1 At the HR Committee meeting, Prof Garel Rhys declared an interest with the Wales Quality Centre, no other interests were declared.

6 Further information

Contact Shirley McKay, Head of Human Resources and Organisational Development (Tel: 02920 682311; e-mail: Shirley.McKay@hefcw.ac.uk)

7 Background

7.1 The Human Resources Committee meeting has been held in accordance with the Terms of Reference on the following date:

- **11 October 2007**

Minutes of this meeting are presented as Annex A.

8 Financial implications

8.1 There are no financial implications arising from this paper.

9 Communications implications

9.1 There are no communication implications arising from this paper.

10 Diversity and Equal Opportunities implications

10.1 By ensuring staff have adequate policies, procedures and development, this will enable HEFCW to meet its diversity and equal opportunities responsibilities. The work of the Committee helps to ensure that such issues are fully reflected in the Council's operation.

11 Risk Assessment

11.1 There are no risks arising from this paper.