

**ANNEX B 2007/08 to 2011/12 FEE PLAN**

**INSTITUTION: Swansea Metropolitan University**

**Principal Contact for Fee Plans**

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**Note for Guidance:** We strongly encourage institutions to provide short, precise, quantifiable (or, if not quantifiable, then easily verifiable) statements, not lengthy descriptions of institutional strategies, histories or other contextual information. If the information provided is not clear, or appears difficult to reconcile with other information in our possession, we will ask for clarification. If, however, institutions consider it essential to add detailed contextual information to elements of the plan, we would appreciate this being confined to clearly labelled appendices.

**1. What fee levels do you propose to charge from 2007/08?**

<b>Full time undergraduate</b>	£3070 (dependent on WAG confirmation)
<b>PGCE (where applicable)</b>	£3070 for full-time courses
<b>Any significant variants you wish to note (eg if you propose to charge below £3000 for a significant part of your provision)</b>	<i>None.</i>

**2. What measures will you take to communicate these proposed levels clearly to a) students entering in 2006/07, and b) students entering in 2007/08 and beyond?**

**a. Students entering in 2006/07: please explain how they will be made clearly aware of the position from 2007:**

1. UCAS Website
2. SIHE Website
3. Prospectus plus fee flier
4. Additional flier available at Registration

**b. Students entering in 2007/08 and beyond:**

As (a) above but omitting special Registration flier.

**c. Please explain how gap year students who deferred entry in 2006 will be made clearly aware of their position:**

- (a) Special fliers
- (b) Individual letters to students

**Notes:**

- a) Here, and below, please expand the space to suit your needs.
- b) There is no need to repeat in detail material that applies to more than one category of entrant.
- c) Please keep responses brief and focused – bullet points and phrases rather than paragraphs.
- d) On 2a) and 2c) above, please see the Assembly guidance to HEFCW on these points if you are in any doubt.

**3. What additional income do you expect to receive as a result of flexible fees?**

<b>Total estimated additional fee income, of which:</b>	<b>07/08 (£k)</b>	<b>08/09</b>	<b>09/10</b>	<b>10/11</b>	<b>11/12</b>
<b>FT Undergraduate</b>	3,758,700	5,198,226	5,328,182	5,461,387	5,597,920
<b>PGCE</b>	785,400 *	657,445 **	673,881 **	690,728 *	707,997**

\* 07-08 reduction in primary and secondary of 5%

\*\* 08-09 onwards further reduction in primary of 30% and secondary of 15%

**4. Bearing in mind the agreement reached between HEW and the Assembly that proposals set out in fee plans should account for at least 30% of the additional income, how do you propose to distribute this between a) widening access, and b) higher education more generally?**

	<b>07/08</b>	<b>08/09</b>	<b>09/10</b>	<b>10/11</b>	<b>11/12</b>
<b>a) Estimated additional amount to be spent on widening access</b>	774,750	943,196	905,667	932,633	960,467
<b>b) Estimated additional amount to be spent on promoting HE</b>	709,750	848,226	876,912	906,606	936,949
<b>c) Sum of a) and b)</b>	1,484,500	1,791,422	1,782,579	1,839,239	1,897,416
<b>d) Row c) expressed as a percentage of the totals in row 1 of qu. 3 above</b>	33%	31%	30%	30%	30%

5. Please give details of initiatives under 4a) and 4b) above, including further information on intended additional financial commitments and additional levels of output. It is important also to show how the institution's commitment to the National Bursary Scheme features within these commitments.

**a) Widening Access: National Bursary Scheme**

Estimated sum to be spent on means tested £305 bursaries in 2007/08	Brief explanation of why pitched at this level	Indicative estimate of sum to be spent on means tested £305 bursaries in 2008/09	Indicative estimate of sum to be spent on means tested £305 bursaries in 2009/10	Indicative estimate of sum to be spent on means tested £305 bursaries in 2010/11	Indicative estimate of sum to be spent on means tested £305 bursaries in 2011/12
1, 343,350	<i>Means-tested undergraduate bursaries @ £305</i>	446,828	457,998	469,448	481,184

**b) Widening Access: Other activities**

Activity	Baseline for monitoring additional outputs	2007/08		2008/09		2009/10		2010/11		2011/12	
		Estimated additional spend, £k	Outputs anticipated at year end	Estimated additional spend, £k	Indicative outputs anticipated at year end	Estimated additional spend, £k	Indicative outputs anticipated at year end	Estimated additional spend, £k	Indicative outputs anticipated at year end	Estimated additional spend, £k	Indicative outputs anticipated at year end
<b>1. Aim to provide an additional £500 per student eligible for means tested bursary living more than 45 miles from Institute</b>	<i>30% of current students eligible for means tested bursary.</i>	171,600	<i>As baseline.</i>	225,803	<i>No change.</i>	231,448	<i>No change.</i>	237,234	<i>No change.</i>	243,165	<i>No change.</i>
<b>2. 2 Widening Participation Officers</b>	<i>1. Two widening participation officers.</i>	55,000	<i>1. Maintain number of widening participation officers.</i>	57,475	<i>As 2007/8</i>	60,061	<i>As 2008/9</i>	62,764	<i>As 2009/10</i>	65,589	<i>As 2010/11</i>
<b>3. New Dyslexia Post</b>	<i>2. Two central dyslexia support posts.</i>	33,000	<i>2. Maintain number of central dyslexia support posts.</i>	34,485		36,037		37,658		39,353	
<b>4. 3 x 0.5 Study Skills Posts in faculties</b>	<i>3. No faculty-based study skills post.</i>	82,500	<i>3. 3 x 0.5 faculty based study skills posts.</i>	86,213		90,092		94,416		98,383	
<b>5. Enhance Welsh Language office</b>	<i>Number of staff taking Welsh Language training is currently 15.</i>	27,500	<i>Increase number of staff taking Welsh Language training to 40.</i>	28,738	<i>Increase number of staff taking Welsh Language training to 50.</i>	30,031	<i>Increase number of staff taking Welsh Language training to 60.</i>	31,382	<i>Increase number of staff taking Welsh Language training to 70.</i>	32,794	<i>Increase number of staff taking Welsh Language training to 80.</i>

	<i>Improve performance against Welsh Language Plan.</i>		<i>More (and better) bilingual documents.</i>		<i>More (and better) bilingual documents.</i>		<i>More (and better) bilingual documents.</i>		<i>More (and better) bilingual documents.</i>		<i>More (and better) bilingual documents.</i>
<b>6. Continued Roll-out of VLE</b>	<i>As SIS output.</i>	61,800	<ol style="list-style-type: none"> <li>1. 85% of site equipped.</li> <li>2. 85% of staff trained in basics.</li> </ol>	63,654	<ol style="list-style-type: none"> <li>1. 95% of site equipped.</li> <li>2. 95% of staff trained in basics.</li> </ol>	-----	-----	-----	-----	-----	-----

**Brief explanation of rationale for these activities**

Items 2 & 3 are roll on of staffing commitments made in 2006/7.

c) Promoting Higher Education

Activity	Baseline for monitoring additional outputs	2007/08		2008/09		2009/10		2010/11	2011/12		
		Estimated additional spend, £k	Outputs anticipated at year end	Estimated additional spend, £k	Outputs anticipated at year end	Estimated additional spend, £k	Outputs anticipated at year end	Estimated additional spend, £k	Outputs anticipated at year end	Estimated additional spend, £k	Outputs anticipated at year end
<b>1. Provide £500 per student living more than 45 miles from Institute</b>	<i>70% of students currently living more than 45 miles from Institute.</i>	400,400	<i>As baseline.</i>	526,873	<i>No change.</i>	540,044	<i>No change.</i>	553,545	<i>No change.</i>	567,384	<i>No change.</i>
<b>2. New Research Grant Officer</b>	<i>1. Annual grant income of £140,000.</i>  <i>2. 50 Research students.</i>	33,000	<i>1. Annual grant income of £170,000.</i>  <i>2. 60 Research students.</i>	34,485	<i>1. Annual grant income of £200,000.</i>  <i>2. 70 Research students.</i>	36,037	<i>1. Annual grant income of £230,000.</i>  <i>2. 80 Research students.</i>	37,658	<i>1. Annual grant income of £260,000.</i>  <i>2. 90 Research students.</i>	39,353	<i>1. Annual grant income of £300,000.</i>  <i>2. 100 Research students.</i>
<b>3. Education Research Centre</b>		46,350		47,741		50,128		52,364		55,266	
<b>4. 3 x 0.5 Research Director Posts</b>		82,500		86,213		90,092		94,146		98,383	

<b>5. Collaborative work with Swansea University</b>	<i>As above.</i>	<i>11,000</i>	<i>As above.</i>	11,495	<i>As above.</i>	12,012	<i>As above.</i>	12,553	<i>As above.</i>	13,118	<i>As above.</i>
<b>6. Enhance International Office</b>	<i>150 overseas students.</i>	<i>33,000</i>	<i>170 overseas students.</i>	34,485	<i>190 overseas students.</i>	36,037	<i>210 overseas students.</i>	37,658	<i>230 overseas students.</i>	39,353	<i>250 overseas students.</i>
<b>7. Financial support for overseas visits</b>		<i>51,500</i>		53,045		55,697		58,482		61,406	
<b>8. Provision of additional English language support</b>		<i>17,000</i>		17,765		18,564		19,400		20,273	
<b>9. Collaborative Procurement Unit with Swansea University</b>	<i>Informal collaboration</i>	<i>25,000</i>	<i>4 joint projects annually.</i>	26,125	<i>6 joint projects annually.</i>	27,301	<i>8 joint projects annually.</i>	28,529	<i>10 joint projects annually.</i>	29,813	12 joint projects annually.

<b>10. Additional staff development</b>	<i>Average per capita direct spend of £260.</i>	10,000	<i>Average direct spend increased by £25 per capita over baseline.</i>	10,000	<i>Average direct spend increased by £10 per capita over 2007/8.</i>	11,000	<i>Average direct spend increased by £10 per capita over 2008/9.</i>	12,000	<i>Average direct spend increased by £10 per capita over 2009/10.</i>	12,600	<i>Average direct spend increased by £10 per capita over 2010/11.</i>
<b>Brief explanation of rationale for these activities</b>											
Roll on of commitments (other than capital) made in 2006/7.											

Notes:

- a) Please note that question 5 asks for firm information only for 2007/08, because we assume that the detailed elements within your plan will vary from year to year in ways to be judged against evolving circumstances. We also ask, however, for indicative information for the remaining four years. When we begin to monitor performance, using the Annual Monitoring Statement, we will need to ask you annually to update the information in question 5 for the next year of the plan.
- b) In respect of questions 5a) and 5b), the Assembly Government has not specified the amount of additional fee income to be spent on bursaries, or other widening access activities. Rather, it expects this to be influenced by the competitive pressures each institution faces, and by the nature of the student intake, and therefore to vary between institutions. It does, however, expect those institutions with further to travel in ensuring improved participation from under-represented groups to invest proportionally more in this area of activity. It will be helpful if you would directly address this point in responding at 5a) and 5b) in particular.
- c) In 5b) and 5c) we ask you to specify baseline performance for your chosen activities, and then to specify anticipated outputs for the end of 2007/08. This is so that you, and HEFCW, will be able clearly to demonstrate additionality to the Assembly Government. The expression of the output targets is a matter for you. We will expect them to be realistic but stretching in terms of your institution's current strategy and performance in the areas selected. We expect outputs for 2007/08 to be higher than those for 2006/07. Whether or not they rise beyond the 2007/08 level in later years will depend upon the approach that you are taking.
- d) On the same point, we recognise that there is an issue over the date of the baseline data. For the purpose of monitoring performance during 2007/08, the ideal baseline year would be 2006/07, but this postdates the submission of the Fee Plan. Accordingly, we ask you to use the latest available baseline data. (But please see note (e), below).

- e) Given the intention to roll the monitoring of performance against Fee Plans into general annual monitoring, it would simplify matters if monitoring of activities could, as far as possible, be expressed in the same terms as existing Reaching Higher targets. You may choose to present output targets in other terms, but need to be aware that doing so may entail additional dialogue with HEFCW to clarify or check data. Use of Reaching Higher targets also helps with the baseline issue (note (d) above), since HEIs will already have forecast figures for these targets for 2006/07 and 2007/08, and so could demonstrate additionality by increasing the 2007/08 forecasts.
- f) Examples of “Widening Access: Other activities” might include, amongst others, measures to increase participation from Community First areas or from students with disabilities, or to increase recruitment to subjects of strategic importance, not least by targeting under-represented groups.
- g) Examples of “Promoting Higher Education” might include activities in support of existing or planned reconfiguration and collaboration projects, strengthening management development with particular reference to the challenges involved in reshaping the HE sector, action to develop or strengthen research, better engagement with private, public or voluntary bodies and communities in Wales, particular investments in improving the quality of learning and teaching (over and above what could be expected of normal institutional investment), initiatives to increase Welsh Medium provision, initiatives aimed at developing new modes of delivery or harnessing ICT more effectively, activity that would strengthen the skills base available to Welsh employers, and actions that would promote Welsh HE more effectively internationally.

**Sign-off** (to be completed on paper copy only, by head of institution or appropriate deputy).

I enclose the Fee Plan from the above institution, and I confirm that all the commitments made above are additional to existing activity at this institution:

Name	Professor David Warner
Position	Principal and Chief Executive
Signed	
Date	